

DECISION RECORD ¹

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Proposed Award of Contract - Support at Home Spot Provider
Staff Contact: Daisy Sanghera Tel: 01438 843391
Executive Member: Tony Kingsbury Portfolio: Adult Care, Health & Wellbeing

1. Decision

Award of ADASS Eastern Region Contracts following a tender for a Framework for Support at Home Spot Provider services.

2. Reasons for the decision

Framework Agreements have been awarded to successful applicants who met the requirements following the scoring criteria published as part of the tender process. ADASS Eastern Regional Standard Terms and Conditions of Contract form the terms and conditions of any Order issued under the Framework Agreement, and are to be issued to Providers approved for package of care placement.

3. Alternative options considered and rejected ²

Applications for the Framework were received from 162 providers across 10 Lot areas. Unsuccessful bidders were rejected during the tender process, based on the published tender scoring criteria. Quality monitoring has been undertaken with successful providers, to ensure they are able to provide services at the required level, ADASS Eastern Region Contracts will be issued to providers when they meet the requirements to enable the placement of packages of care.

4. Consultation

(a) Comments of Executive Member ^{3 4}

Nothing to add

(b) Comments of other consultees ⁵

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5. **Following consultation with, and the concurrence of the Executive Member, I am proceeding with the proposed decision.**

Signed: Chris Badger

Title: Executive Director, Adult Care Services

Date: 25/01/2023

6. Copies of agreed document to:

- All consultees
- Chairman, and Vice-Chairmen of the Overview and Scrutiny Committee
- Hard & electronic copy available for public inspection both at County Hall and on www.hertfordshire.gov.uk Democratic Services - Room 213 County Hall. democratic.services@hertfordshire.gov.uk

¹ for guidance see Director of Law & Governance's note "Taking Decisions"

² details of any alternative options considered and rejected by the officer at the time the decision was made

³ record any conflict of interest declared by any Executive Member consulted. If an Executive Member declares a conflict of interest DO NOT PROCEED without seeking advice from the Director of Law & Governance

⁴ If the matter has general significance for the Council and/or is, or is likely to be, controversial, then the officer shall consult the appropriate Executive Member before proceeding. In some cases it will be necessary to consult more than one Executive Member, and in some cases the Leader of the Council will need to be consulted

⁵ If the matter has local significance, but no general significance for the Council and no controversial aspects, the officer shall consult or inform the local member in writing (or by e mail) and proceed. It is essential that all officers responsible for delivering services ensure that local members are kept well briefed on issues affecting their areas.