

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B002 / 23**

***If not a Key Decision write n/a above***

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposal to enter into a Service Level Agreement with Welwyn Hatfield Borough Council for the sale of recovered textiles

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Eric Buckmaster

**Portfolio (Executive Functions only):** The Environment

**Officer Contact:** Matthew King

**Tel:** 01992 556207

#### 1. **Decision**

To enter into a Service Level Agreement with Welwyn Hatfield Borough Council for the sale of recovered textiles.

## 2. Reasons for the decision

For over ten years the Hertfordshire Waste Partnership (HWP) has operated a Textile Consortium contract which sees a network of textile banks operated across the county via a single contract. The current contract is in its final extension year and as a consequence the HWP has tender for and awarded a new consortium contract to commence in April 2023.

HWP consortiums have historically provided a significant income for the Local Authorities signed up to it, and the latest procurement has resulted in further increases in the price per tonne offered for textiles, although the total amount of income received depends on actual tonnages collected. However, it is expected to generate more than £500k over the lifetime of the contract, hence the need for inclusion on the Forward Plan.

Historically textiles collected from Recycling Centres has been part of the external operational contracts operated on behalf of the Council by third parties. However, since the service became directly operated in October 2020 the Council has been able to make its own arrangement for materials. Hertfordshire County Council was able to join the final extension year of 2022/23 and proposes to join the new consortium contract from April 2023 to March 2026.

The Lead Authority of behalf of the HWP is Welwyn Hatfield Borough Council who will enter into contract with the winning provider and has overall management responsibilities for the contract (individual authorities have responsibility for the day to day operation of the contract).

To be part of the contract and benefit from increased income as a result of combining tonnage each individual partner is required to enter into a Service Level Agreement to cover the operation of the consortium contract.

## 3. Alternative options considered and rejected

There is a need to enter into a contract for the sale of textiles collected from the network of recycling centres in Hertfordshire as existing arrangements come to end on 31 March 2023.

The alternative to joining the HWP consortium would be for Hertfordshire Council County to go out to tender for its own contract, but this is highly unlikely to achieve similar income levels due to the lower overall tonnage.

## 4. Consultation (see Summary of Requirements below)

**Was any Councillor consulted?            Yes**

**If yes:**

(a)    Comments of Executive Member

        I am content with the decision.

(b)    Comments of other consultees

N/A

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

**6. Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: Matthew King

Title: Head of Waste Management

Date: 6 February 2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b>

		Inform Local Councillor
Local	Yes	<p><b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Consult Local Councillor</p>
General or County-wide	No	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups</p>