

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B044 /23**

***If not a Key Decision write n/a above***

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposed contract award following the Single Tender Action for the provision of a "Wellbeing Café" for Children and Young People aged 10yr – 18yr

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Cllr Fiona Thomson

**Portfolio (Executive Functions only):**

Children, Young People and Families

**Officer Contact:** Emma Sinclair

**Tel:** 01438 845635

**1. Decision**

To direct award the contract to Herts Mind Network for the provision of the Wellbeing Café Service to Children and Young People with Mental Health issues

**2. Reasons for the decision**

The CYPMHS has some non-recurrent funding available this year. The process of going out to tender for the Wellbeing Café would take too long and add a delay in the commencement of this provision. By direct awarding this contract, it would ensure swift commencement of the service which would be in place in time for the exam period and transitions into and out of secondary school.

**3. Alternative options considered and rejected**

**Option 1 – Do nothing**

We are currently and have been for some time experiencing increased demand, acuity, and complexity of mental health presentations across our Children & Young People Mental Health Services (CYPMHS) system. By not addressing this there will remain significant pressures on the wider system and in particular primary care, acute hospitals, social care, and education.

**Option 2 – Go out to tender for the service**

This funding is only currently available for one (1) year. The process of going out to tender would add a delay in the commencement of the service. Also, the time spent writing and evaluating the tender would be disproportionate to the impact of the Wellbeing Café for twelve (12) months.

**4. Consultation (see Summary of Requirements below)**

**Was any Councillor consulted?            No**

**If yes:**

(a)    Comments of Executive Member/Committee Chairman (*delete as applicable*)

(b)    Comments of other consultees

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

*None*

6. **I am proceeding with the proposed decision.**

Signed: Miranda Gittos

Title: Director of Specialist Services & Commissioning

Date: 19/04/2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups