

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B060/23

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Proposed award of contract for the provision of HertsHelp services with effect from September 2023

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman:

Tony Kingsbury Executive Member for Adult Care, Health and Wellbeing

Portfolio (Executive Functions only):

Adult Care, Health and Wellbeing

Officer Contact: Ben Negus

Tel: 01992 556012

1. **Decision**

To award Lot 1 of the HertsHelp contract to a partnership of Age UK Hertfordshire and Citizens Advice Stevenage operating in Partnership as Hertfordshire Advice Providers Partnership (HAPP) from 1 September 2023 until 31 March 2029. To Award Lot 2 of the HertsHelp partnership to Stevenage Citizens Advice Bureau as lead provider from 1 April 2024 to 31 March 2029

2. Reasons for the decision

Tender exercise completed and award of Lots 1 & 2 following successful bid process

3. Alternative options considered and rejected

N/A

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? **Yes/No** *(delete as applicable)*

If yes:

(a) Comments of Executive Member

'In response to the decision to re-tender the HertsHelp service, Cllr Tony Kingsbury (ACS executive member) has agreed to proceed.'

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

No

6. Following consultation with the Executive, I am proceeding with the proposed decision.

Signed: Chris Badger

Title: Executive Director, Adult Care Services

Date: 11 May 2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups