

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B070/23

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Proposed award decision for the extension of the Weston Hills Maintenance Contract

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman:

Phil Bibby

Portfolio (Executive Functions only):

Highways & Transport

Officer Contact: Steve Johnson (Head of Highways Contracts & Network)
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Tel: 01992 658126

- 1. Decision**
To award the final one-year extension permissible under the contract terms.
- 2. Reasons for the decision**
This contract was awarded in 2016 to a single supplier. The supplier has provided satisfactory service to date, and it has been decided that a final one-year extension is to be awarded.

3. **Alternative options considered and rejected**
The procurement of a successor contract is currently being discussed within the service, but this will take 6-12 months to procure.

4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? No

If yes:

(a) Comments of Executive Member/Committee Chairman
N/A

(b) Comments of other consultees
N/A

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**
No

6. **Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: Anthony Boucher

Title: Director Highways Operations

Date: 13/06/23

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors

Technical/Professional/ Routine	Yes	<p>Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p>Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p>Executive Functions: Inform Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Inform Local Councillor</p>
Local	Yes	<p>Executive Functions: Consult Lead Executive Member and Local Councillor</p> <p>Non-Executive Functions: Consult Local Councillor</p>
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups</p>