

## **Officer Decision Record – Executive Decision**

**If Key Decision: Decision Ref. No.**

**B108/23**

### **OFFICER DECISION RECORD <sup>i</sup>**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Framework Agreement for the provision of the collection and disposal of clinical waste, offensive waste and animal remains

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Eric Buckmaster

**Portfolio (Executive Functions only):** Environment

**Officer Contact:** Matthew King

**Tel:** 01992 556207

**1. Decision**

To enter into a Framework Agreement with the successful bidder for the provision of the collection and disposal of clinical waste, offensive waste and animal remains.

**2. Reasons for the decision**

Hertfordshire County Council, in our role as the Waste Disposal Authority, are responsible for arranging the disposal for all waste (including clinical waste, offensive waste and animal remains) collected by the Waste Collection Authorities within their administrative area under duties and powers defined in the Environmental Protection Act 1990.

A competitive procurement was carried out, following which a successful bidder will be appointed. The identity of the successful bidder and the value of the contract awarded to them is included in Annex A, which will be uploaded following the expiry of the conclusion of the call-in period/call in process.

**3. Alternative options considered and rejected**

Other procurement routes for the provision of the service were explored, however, it was agreed to procure through the new Cirrus Consortium Waste Management Framework as this included a number of reputable waste management services. It was envisaged that this approach would promote an efficient and healthy competition, whilst allowing the incumbent the opportunity to bid again.

**4. Consultation** *(see Summary of Requirements below)*

**Was any Councillor consulted?            Yes**

**If yes:**

(a)    Comments of Executive Member/Committee Chairman *(delete as applicable)*

I am content with the decision.

(b)    Comments of other consultees

None

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

**N/A**

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

**6. Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed: Matthew King

Title: Head of Waste Management

Date: 13 November 2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b>

		Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups