

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B115 /23**

***If not a Key Decision write n/a above***

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Procurement for the Discharge to Assess Bedded Pathway Options

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Tony Kingsbury, Executive Member for Adult Care, Health & Wellbeing

**Portfolio (Executive Functions only):** Adult Care Services

**Officer Contact:** Kristian Tizzard: [Kristian.Tizzard@Hertfordshire.gov.uk](mailto:Kristian.Tizzard@Hertfordshire.gov.uk)

**Tel:** 01438 845023

**1. Decision**

To award new contracts to services in line with the Discharge to Assess Pathway 2 (DTA2) Contract Award ACS EMB paper, post tender.

**2. Reasons for the Decision**

Multiple care home providers met or exceeded the requirements of the DTA2 tender. The contract awards will form the Framework for the care home provision of the Discharge to Assess Service. Providers had to meet a minimum of 60% against the quality assessment and agree to provide the service at a fixed cost.

**3. Alternative Options Considered and Rejected**

The alternative to contract award would be not awarding the contracts. This option was rejected due to not being legally compliant with procurement regulations and the inability to transform the current service to meet the needs of Hertfordshire residents.

**4. Consultation** *(see Summary of Requirements below)*

**Was any Councillor consulted?      Yes**

**If yes:**

(a)    Comments of Executive Member

Report shared and discussed; future updates have been requested including updates on the sufficiency of supply.

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision.**

No

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

**6. Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.**

Signed:      Chris Badger

Title:      Executive Director, Adult Care Services

Date:      5 October 2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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### Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups