

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B129/23

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Proposed award of contract for the Understanding my Autism and ADHD offer

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member

Fiona Thomson

Portfolio (Executive Functions only):

Children, Young People and Families

Officer Contact: Sally Orr

Tel: 01992 555680

December 2023

1. Decision

To award the Framework Agreement for the provision of Understanding My Autism and ADHD courses to: **See Annex A**

It has been determined that the Award of the contract should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A the public interest in maintaining the exemption outweighing the public interest in disclosing the information.

2. Reasons for the decision

Following an Open Procedure under the PCR 2015 the following providers were successful on to the advertised Framework Agreement opportunity and were all successful in achieving the necessary scores required to be appointed to the Framework across both quality 100% and Price 0%.

3. Alternative options considered and rejected

None

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? No

If yes:

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

(b) Comments of other consultees

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

None

6. I am proceeding with the proposed decision.

Signed: Sally Orr

Title: Head of Family and Health Services Commissioning

Date: 05/12/2023

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions:

December 2023

		Consult Local Councillor
General or County-wide	No	<p>Executive Functions: Consult relevant Lead Executive Member (s)</p> <p>Non-Executive Functions: Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p>Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p>Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups</p>