

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B030/24**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Approval of terms of sale of Lower Green Farm, Ickleford

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Cllr. Bob Deering

**Portfolio (Executive Functions only):** Resources & Performance

**Officer Contact:** Helen Maneuf, Executive Director Resources (interim)  
[helen.maneuf@hertfordshire.gov.uk](mailto:helen.maneuf@hertfordshire.gov.uk)

**Tel:** 01438 845502

#### 1. Decision

Approve the terms contained in the property transaction report for the sale of Lower Green Farm.

#### 2. Reasons for the decision

Cabinet approved the disposal of the above property in February 2024, and delegated the approval of terms for the sale to the Executive Director of Resources in consultation with the Director of Finance and Executive Member for Resources & Performance.

Following an open marketing process, bids to acquire the site were received. Based on an objective evaluation and scoring process, a preferred bidder was identified. Terms for the acquisition have now been finalised with that preferred bidder.

**3. Alternative options considered and rejected**

Alternative bids to acquire the site were received. However, based on an on an objective evaluation and scoring process these were considered less favourable than the preferred bid.

**4. Consultation**

**Was any Councillor consulted?            Yes**

**If yes:**

(a)    Comments of Executive Member: Support

(b)    Comments of other consultees: Director of Finance - support

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

**6. Following consultation with the Executive Member I am proceeding with the proposed decision.**

Signed: ...Helen Maneuf

Title: .....Executive Director Resources (interim)

Date: 17/9/2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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**Summary of Requirements to Inform/Consult Councillors**

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups