

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B038/24

OFFICER DECISION RECORDⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Procurement of contract for consultancy services to support ACS Proactive Prevention project via the Accelerating Reform Fund.

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman:

Tony Kingsbury

Bob Deering

Portfolio (Executive Functions only):

Adult Care, Health and Wellbeing
Resources and Performance

Officer Contact: Jackie Albery, Director of Planning and Resources, ACS
jackie.albery@hertfordshire.gov.uk

Tel: 01992 555914

1. Decision

To approve the direct award of a contract under the CCS Framework RM6187 Management Consultancy Framework Three (MCF3) Lot 3 - Complex & Transformation. The contract is to be let at a fixed price and is for consultancy services related to the development and implementation of the Proactive Prevention for Carers project within HCC's Adult Care Services (ACS) delivered through the Accelerating Reform Fund

The identity of the successful bidder and the value of the contract awarded to them is included in Annex A which will be uploaded following the conclusion of the call-in period.

2. Reasons for the decision

The decision will support ACS efforts to manage demand for social care while improving outcomes for people. The preferred provider completed a thorough diagnostic analysis across ACS in autumn 2023 and through this diagnostic identified an opportunity to develop a digital tool which would support demand management and lead to sustainable savings.

The preferred provider has significant experience in supporting local authorities with similar projects and have a thorough understanding of HCC data and systems as a direct result of the diagnostics. The proposed identification tool and system transformation came specifically out of this diagnostic. The project will be delivered under the Accelerating Reform Fund grant conditions which have tight timescale constraints and mean the project needs to be delivered at pace. The preferred provider is uniquely placed to be able to deliver this project within the required timescales and remit.

The preferred provider's knowledge of ACS structures and systems mean they will be able to mobilise the programme team to start as soon as procurement is complete.

This commercial model is based on robust benefit tracking, with governance and KPIs agreed and owned by HCC finance and business intelligence teams. This allows the translation of operational changes into financial benefits, and the monitoring of benefits beyond the life of the programme.

3. Alternative options considered and rejected

The option to run a competitive procurement process was considered, however, no other provider will have the technical understanding of the solution required to enable set-up, design and delivery of service transformation within the timescales required for delivery under the terms of the Accelerating Reform Fund Grant.

4. Consultation

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

Noted and agreed.

(b) Comments of other consultees

None

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

None

6. Following consultation with the Executive Members/Committee Chairman, I am proceeding with the proposed decision.

Signed: Chris Badger

Title: Executive Director, Adult Care Services

Date: 14 June 2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups