

## Officer Decision Record – Executive Decision

**If Key Decision: Decision Ref. No.**

**B049/24**

*If not a Key Decision write n/a above*

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposal to enter into a contract with a supplier for the collection and treatment of mattresses from Recycling Centres in Hertfordshire

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Eric Buckmaster

**Portfolio (Executive Functions only):** The Environment

**Officer Contact:** Matt King

**Tel:** 01992 556207

#### 1. Decision

- 1.1. To award to a single supplier for the collection and treatment of mattresses from Recycling Centres in Hertfordshire.
- 1.2. The identity of the successful bidder is included in Annex A.

#### 2. Reasons for the decision

- 2.1. The procurement process was carried out for the provision of suppliers for the collection and treatment of mattresses from Recycling Centres in Hertfordshire to assist the Council in carrying out its statutory function as a Waste Disposal Authority.
- 2.2. The Council currently has a service agreement in place for the collection and treatment of mattresses collected at Recycling Centres. The options to extend the existing arrangements have now been utilised.
- 2.3. The procurement process was carried out with final tenders being submitted mid-May 2023.
- 2.4. One (1) bid was received from one (1) supplier.

**3. Alternative options considered and rejected**

- 3.1. The County Council is a Waste Disposal Authority responsible for arranging for the disposal of waste collected by Hertfordshire County Council at the network of recycling centres, under their duties and powers defined in the Environmental Protection Act 1990. Procurement of contracts for the collection and treatment of these wastes is therefore necessary for the County Council to perform its statutory function as Waste Disposal Authority.

**4. Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?      Yes**

**If yes:**

- (a)      Comments of Executive Member

I am content with the decision.

- (b)      Comments of other consultees

There were none.

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

None

**6. Following consultation with the Executive Member, I am proceeding with the proposed decision.**

Signed: Matthew King

Title: Head of Waste Management

Date: 28/05/2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

## Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups