

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B071/24**

### EXECUTIVE DECISION RECORD

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

<b>Subject:</b> Approval of acquisition of light industrial unit in St Albans for relocation of county council services	
<b>Type of Decision:</b> Executive	<b>Key Decision (Executive Functions only):</b>  Yes
<b>Officer Contact:</b> James Barber  <b>Tel:</b> 01992 555359	<b>Executive Member/Committee Chairman:</b> Bob Deering  <b>Portfolio (Executive Functions only):</b> Resources and Performance

#### 1. Decision

Approval to acquire the property on the terms contained in the Property Transaction report.

#### 2. Reasons for the decision

The property enables the relocation of a County Council service from a leasehold property to a freehold one. This has strategic, operational and financial benefits for the County Council.

The decision to acquire the site and agree terms is to be approved by the Interim Executive Director of Resources on the grounds that the County Council would be likely to suffer financial prejudice from a delay in implementation of the decision.

#### 3. Alternative options considered and rejected

Officers have considered alternative options in the market and from its own portfolio, but none were considered suitable.

**4. Consultation** (see *Summary of Requirements below*)

**Was any Councillor consulted?      Yes**

**If yes:**

(a)    Comments of Executive Member: Agreed

(b)    Comments of other consultees

None

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

**6. Following consultation with the Executive Member, I am proceeding with the decision.**

Signed: Helen Maneuf

Title: Interim Executive Director of Resources

Date: 19/08/2024

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>1</sup>

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## Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor</p> <p><b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor</p>
Local	No	<p><b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Inform Local Councillor</p>
Local	Yes	<p><b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor</p> <p><b>Non-Executive Functions:</b> Consult Local Councillor</p>
General or County-wide	No	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s)</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman</p>
General or County-wide	Yes	<p><b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council</p> <p><b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups</p>