

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B015/25

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Contract Award for Highways Asset Management System

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman:

Phil Bibby

Portfolio (Executive Functions only):

Highways & Transport

Officer Contact: Steve Johnson

Tel: 01992 658126

1. Decision

To award a contract for a Highways Asset Management System via KCS Framework - Software Products and Associated Services (Y23065).

2. Reasons for the decision

Continued use of an integral highways system to support the ordering of highways works and finance management.

3. Alternative options considered and rejected

The highways service could not continue without such a system in place.

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? No

If yes:

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

N/A

(b) Comments of other consultees

N/A

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

N/A

6. I am proceeding with the proposed decision.

Signed: Anthony Boucher

Title: Director - Highways & Waste

Date: 17/03/2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups