

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B020/25

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Surface Maintenance and Road Treatments Framework 2025-26 Lot 4 Call Off Award

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** No

**Executive Member/Committee Chairman:**

Phil Bibby

**Portfolio (Executive Functions only):** Highways & Transport

**Officer Contact:** Steve Johnson (Head of Highways Contracts & Network)  
Steve.johnson@hertfordshire.gov.uk

**Tel:** 01992 658126

#### 1. Decision

To award the works package (call-off) for Lot 4 of the SMART2 framework, as detailed in the Annex A.

#### 2. Reasons for the decision

This lot was awarded to a single supplier as part of the SMART2 framework in 2020, a quotation process to call off for 2025-26 works has successfully taken place.

**3. Alternative options considered and rejected**

This framework is the desired route for this service.

**4. Consultation** (*see Summary of Requirements below*)

**Was any Councillor consulted?**      **No**

**If yes:**

(a)    Comments of Executive Member/Committee Chairman  
N/A

(b)    Comments of other consultees  
N/A

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

No

**6. I am proceeding with the proposed decision.**

Signed: Anthony Boucher

Title: Director Highways Operations

Date: 21/03/2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

---

**Summary of Requirements to Inform/Consult Councillors**

| Significance of Proposed Action | Controversial | Relevant Councillor(s) to be Consulted   |
|---------------------------------|---------------|--|
| Technical/Professional/         | No            | No need to inform or consult councillors |

|                                    |     |   |
|------------------------------------|-----|---|
| Routine                            |     |   |
| Technical/Professional/<br>Routine | Yes | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member and, where appropriate, Local Councillor<br><b>Non-Executive Functions:</b><br>Relevant Committee Chairman and, where appropriate, Local Councillor |
| Local                              | No  | <b>Executive Functions:</b><br>Inform Lead Executive Member and Local Councillor<br><b>Non-Executive Functions:</b><br>Inform Local Councillor  |
| Local                              | Yes | <b>Executive Functions:</b><br>Consult Lead Executive Member and Local Councillor<br><b>Non-Executive Functions:</b><br>Consult Local Councillor  |
| General or County-wide             | No  | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member (s)<br><b>Non-Executive Functions:</b><br>Consult relevant Committee Chairman   |
| General or County-wide             | Yes | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member (s) and the Leader of the Council<br><b>Non-Executive Functions:</b><br>Consult relevant Committee Chairman/Leaders all Political Groups            |