

## Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

**B038/25**

### OFFICER DECISION RECORD <sup>i</sup>

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:**

Proposed award of local bus and school coach contract – 329

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:**

Phil Bibby

**Portfolio (Executive Functions only):**

Highways and Transport

**Officer Contact:** Vijoy Toora

**Tel:** 01992 658191

#### 1. **Decision**

The award of Local Bus Service contract 329 – Watford to Abbots Langley Service, for 5 years with an option of a further 2 years to start 1 May 2025, Short Term Agreement until then from 30 March 2025, this is due to registration of the service and route requirement. The award to made be as detailed in the Annex A.

**2. Reasons for the decision**

HCC statutory obligation for home to school transport and local bus service

**3. Alternative options considered and rejected**

The other bids from on this tender were more expensive.

**4. Consultation** *(see Summary of Requirements below)*

**Was any Councillor consulted?** No

**If yes:**

(a) Comments of Executive Member/Committee Chairman *(delete as applicable)*

(b) Comments of other consultees

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

**6. I am proceeding with the proposed decision.**

Signed: Matthew Lale  
Title: Head of Integrated Passenger Transport  
Date: 20 March 2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

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## Summary of Requirements to Inform/Consult Councillors

<b>Significance of Proposed Action</b>	<b>Controversial</b>	<b>Relevant Councillor(s) to be Consulted</b>
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member and, where appropriate, Local Councillor <b>Non-Executive Functions:</b> Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	<b>Executive Functions:</b> Inform Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Inform Local Councillor
Local	Yes	<b>Executive Functions:</b> Consult Lead Executive Member and Local Councillor <b>Non-Executive Functions:</b> Consult Local Councillor
General or County-wide	No	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) <b>Non-Executive Functions:</b> Consult relevant Committee Chairman
General or County-wide	Yes	<b>Executive Functions:</b> Consult relevant Lead Executive Member (s) and the Leader of the Council <b>Non-Executive Functions:</b> Consult relevant Committee Chairman/Leaders all Political Groups