

## **Officer Decision Record – Executive Decision**

**If Key Decision: Decision Ref. No.**

**B046/25**

***If not a Key Decision write n/a above***

### **OFFICER DECISION RECORD <sup>i</sup>**

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

**Subject:** Proposed Award of a Framework Agreement for Treework Services

**HCC REF No:** HCC2516526

**Type of Decision:** Executive

**Key Decision (Executive Functions only):** Yes

**Executive Member/Committee Chairman:** Chris Lucas

**Portfolio (Executive Functions only):** Resources and Performance

**Officer Contact:** Glenn Facey, Head of Herts FullStop

**Tel:** 01707 292364

#### **1. Decision**

- 1.1 That the Executive Director of Resources has determined that Annex A to this Decision Record should not be disclosed to the public as it contains exempt information as defined by Section 100 of the Local Government Act 1972, Schedule 12A, the public interest in maintaining the exemption outweighing the public interest in disclosing that information.

- 1.2 Subject to 1.1 above, awards a Framework Agreement for Treework Services as set out in Annex A and approves the signing of the contract.

**2. Reasons for the decision**

A procurement process has been carried out to award a Framework Agreement for Treework Services on the basis of the most economically advantageous tender when evaluated against the following criteria:

|                |     |
|----------------|-----|
| <b>Price</b>   | 60% |
| <b>Quality</b> | 40% |

**3. Alternative options considered and rejected**

The council published a new Treework Framework tender **HCC2516526** which will replace the existing Framework which is ending.

Eleven bids were received.

Each bid was evaluated against pre-disclosed price /quality evaluation criteria.

The six highest scoring bids after evaluation will be accepted onto the Framework.

The name of the Six successful tenderers is set out in Annex A

**4. Consultation** *(see Summary of Requirements below)*

**Was any Councillor consulted?            No**

**If yes:**

(a)    Comments of Executive Member/Committee Chairman *(delete as applicable)*

(b)    Comments of other consultees

**5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

*(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).*

**6. I am proceeding with the proposed decision.**

Signed: Glenn Facey

Title: Head of Herts FullStop

Date: 20/06/2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.<sup>ii</sup>

---

**Summary of Requirements to Inform/Consult Councillors**

| <b>Significance of Proposed Action</b> | <b>Controversial</b> | <b>Relevant Councillor(s) to be Consulted</b>                                                                                                                                                                             |
|----------------------------------------|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Technical/Professional/<br>Routine     | No                   | No need to inform or consult councillors                                                                                                                                                                                  |
| Technical/Professional/<br>Routine     | Yes                  | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member and, where appropriate, Local Councillor<br><b>Non-Executive Functions:</b><br>Relevant Committee Chairman and, where appropriate, Local Councillor |
| Local                                  | No                   | <b>Executive Functions:</b><br>Inform Lead Executive Member and Local Councillor<br><b>Non-Executive Functions:</b><br>Inform Local Councillor                                                                            |
| Local                                  | Yes                  | <b>Executive Functions:</b><br>Consult Lead Executive Member and Local Councillor<br><b>Non-Executive Functions:</b><br>Consult Local Councillor                                                                          |

---

|                        |     |                                                                                                                                                                                                                |
|------------------------|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| General or County-wide | No  | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member (s)<br><b>Non-Executive Functions:</b><br>Consult relevant Committee Chairman                                                            |
| General or County-wide | Yes | <b>Executive Functions:</b><br>Consult relevant Lead Executive Member (s) and the Leader of the Council<br><b>Non-Executive Functions:</b><br>Consult relevant Committee Chairman/Leaders all Political Groups |