

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B047/25

If not a Key Decision write n/a above

OFFICER DECISION RECORD ⁱ

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Supply of Fire Appliances 2025 - 2029

Type of Decision: Executive

Key Decision (Executive Functions only): Yes

Executive Member/Committee Chairman: Councillor Ajanta Hilton

Portfolio (Executive Functions only): Public Health & Community Safety

Officer Contact: ACFO D Cook

Tel: 07811 034988

1. Decision

To purchase up to 16 Type B Fire Appliances between 2025 – 2029. This will ensure that we maintain our operational fleet of fire appliances as part of the HFRS Vehicle Replacement Programme (VRP).

2. Reasons for the decision

A procurement process has been carried out to award a contract for the supply of up to 16 Type B Fire Appliances between 2025 – 2029 based on the most economical tender when evaluated against the following criteria.

Technical Merit and Quality	20.00%
Customer Support	20.00%
Delivery	10.00%
Social Value	10.00%
Organisation	10.00%
Price	30.00%

3. Alternative options considered and rejected

The council issued an invitation to tender using the Devon & Somerset FRS Framework Agreement DS339-20 Emergency Response Vehicles for UK Fire & Rescue Services. Two tenders were received in response to this invitation, and each was evaluated against a pre-disclosed robust set of evaluation criteria.

The successful tender achieved the highest score when evaluated against the evaluation criteria.

The name of the successful tenderer is set out in Annex A.

4. Consultation *(see Summary of Requirements below)*

Was any Councillor consulted? Yes

If yes:

(a) Comments of Executive Member

No concerns with purchase, budget allocated is agreed.

(b) Comments of other consultees

None

5. Any conflict of interest declared by a councillor who has been consulted in relation to the decision

None

6. Following consultation with the Executive Member/Committee Chairman, I am proceeding with the proposed decision.

Signed: Darren Cook

Title: Assistant Chief Fire Officer

Date: 21 May 2025

Copies of record to:

- All consultees
 - hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱⁱ
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Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups