

Officer Decision Record – Executive Decision

If Key Decision: Decision Ref. No.

B097/25

If not a Key Decision write n/a above

EXECUTIVE DECISION RECORD

Officer Key Decisions are subject to the Council's Call-In Procedure (Annex 9 of the Council's Constitution <https://www.hertfordshire.gov.uk/about-the-council/freedom-of-information-and-council-data/open-data-statistics-about-hertfordshire/who-we-are-and-what-we-do/who-we-are-and-what-we-do.aspx>)

Subject: Approval to the proposed terms of disposal of Former Care Home Elmhurst.	
Type of Decision: Executive	Key Decision (Executive Functions only): Yes
Officer Contact: Sarah Howard Tel: 01992 556167	Executive Member: Chris Lucas Portfolio (Executive Functions only): Resources and Performance

1. **Decision**

Approval to sell the property at the price, to the party and on the terms contained in the Property Transaction report.

2. **Reasons for the decision**

The property is surplus to the County Council's requirements, and the sale via auction represents the best price reasonably obtainable and in accordance with S123 of the Local Government Act 1972.

3. **Alternative options considered and rejected**

No practical alternative options.

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4. **Consultation** (see *Summary of Requirements below*)

Was any Councillor consulted? Yes

If yes:

- (a) Comments of Executive Member
- (b) Comments of other consultees

5. **Any conflict of interest declared by a councillor who has been consulted in relation to the decision**

N/A

(If a Councillor declares a conflict of interest DO NOT PROCEED without seeking advice from Democratic Services or Legal Services).

6. **I am proceeding with the decision.**

Signed:

Title: **Deputy Chief Executive & Executive Director of Resources**

Date: 7th August 2025

Copies of record to:

- All consultees
- hard & electronic copy (if required to be made available for public inspection) to Democratic Services Manager - Room 213 County Hall.ⁱ

Summary of Requirements to Inform/Consult Councillors

Significance of Proposed Action	Controversial	Relevant Councillor(s) to be Consulted
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Technical/Professional/ Routine	No	No need to inform or consult councillors
Technical/Professional/ Routine	Yes	Executive Functions: Consult relevant Lead Executive Member and, where appropriate, Local Councillor Non-Executive Functions: Relevant Committee Chairman and, where appropriate, Local Councillor
Local	No	Executive Functions: Inform Lead Executive Member and Local Councillor Non-Executive Functions: Inform Local Councillor
Local	Yes	Executive Functions: Consult Lead Executive Member and Local Councillor Non-Executive Functions: Consult Local Councillor
General or County-wide	No	Executive Functions: Consult relevant Lead Executive Member (s) Non-Executive Functions: Consult relevant Committee Chairman
General or County-wide	Yes	Executive Functions: Consult relevant Lead Executive Member (s) and the Leader of the Council Non-Executive Functions: Consult relevant Committee Chairman/Leaders all Political Groups