

Application for an Organisational Blue Badge

You should use this form if you are an organisation involved in the care of disabled people and are seeking a Blue Badge for vehicle/vehicles (e.g. minibus, or specially adapted commercial vehicle) which is/are to be used to carry disabled people who would themselves qualify for an individual Blue Badge. You can now apply and pay on-line at www.hertfordshire.gov.uk/bluebadge.

An 'organisation' is defined in legislation as meaning an organisation concerned with the care of disabled persons to which a disabled person's badge may be issued. Please read the guidance notes attached to this form

Section A

Name of organisation:	Main contact name:
Address:	Telephone:
Postcode:.....	Email:.....

Section B

Does your organisation care for disabled people who would themselves qualify for an individual Blue Badge? Yes No
(see the accompanying guidance note for a list of the eligibility criteria)

If 'Yes', please give details of the nature of this care

As part of that care, does your organisation provide them with transportation? Yes No

How many disabled people are in the care of your organisation?

How many of these people are already in receipt of a Blue Badge as individuals?

How many of these people do you estimate would be eligible to receive a Blue Badge if they applied as individuals?
(see description of eligible disabled people in the accompanying guidance note)



Section C

Please give details of the types of vehicles used and how often they are used to transport disabled people.

Type of vehicle:		
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Frequency used to transport disabled people:
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Please provide the Vehicle Registration Numbers of the vehicles in which you intend to use the Blue Badge:

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Continue on a separate sheet if necessary

Are any of your vehicles licensed under the Disabled Passenger Vehicle (DPV) taxation class? Yes No

If 'Yes', please give details and attach a photocopy of the tax disc(s) to this application

Section D

Charity Number of your organisation: (if applicable)
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Please tell us why your organisation is applying for a Blue Badge and the types of trips it will be used for
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Section E

If you already have an organisational Blue Badge, what is the serial number and the expiry date on the current badge(s)?

Serial number	Expiry date

How many organisational badges are you applying for? (Please note that your organisation will be required to pay the badge issue fee of £10 for each Organisational Badge that is issued)
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Section F

Further information

Please tell us about anything else that is relevant in support of your application

Section G

Mandatory declarations about the information provided and the application process

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must promptly inform my local issuing authority of any changes that may affect my organisation's entitlement to a badge.
- I understand that you will deal with all documents relating to this application in line with the Data Protection Act 1998, and you may share them with other local authorities, the police and parking enforcement officers to detect and prevent fraud.
- I agree that if my application is successful I will not allow any other person to use the badge for their benefit and I agree that I will use the badge in accordance with the rules of the scheme as set out in the 'Blue Badge scheme: rights and responsibilities' leaflet sent with this badge

Please enclose

- A photocopy of the tax discs for any vehicles registered under the Disabled passenger Vehicle (DPV) class

Payment The cost of a replacement badge is £10. We will send you a letter with details of how to make a payment using a debit or credit card by phone to our Customer Service Centre. Please do not send us cheques or postal orders with this form.

Signature

Please print your name

Date of application

Return this form to
Hertfordshire Blue Badge Team, PO Box 153, Stevenage, SG1 2ST

Guidance notes for Organisational Badges

Organisational badges will only be issued to an organisation which:

- Cares for and transports disabled people who would meet one or more of the eligibility criteria for an individual Blue Badge; and
- Has a clear need for an organisational badge rather than using the individual Blue Badges of people it is transporting.

Organisational badges should **only** be used when transporting disabled people in their care who meet one or more of the eligibility criteria for a badge and must **not** be used for the employee's benefit when they are carrying out other business on behalf of the organisation or for private use.

Organisations that cannot be issued with a badge:

It is unlikely that taxi or private hire operators and community transport operators would be eligible for an organisational Blue Badge as they are not usually concerned with the care of disabled people who would meet one or more of the eligibility criteria for a badge. Such operators are, of course, able to use an individual's Blue Badge when carrying that person as a passenger.

Eligibility

An eligible disabled person is defined as a person who is over two years old and:

- receives the Higher Rate of the Mobility Component of Disability Living Allowance; or
- is registered blind (severely sight impaired); or
- receives a War Pensioner's Mobility Supplement; or
- receives a lump sum benefit under the Armed Forces and Reserved Forces (Compensation) Scheme within tariff levels 1-8 (inclusive) and has been assessed and certified as having a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking; or
- drives a vehicle regularly, has a severe disability in both arms and is unable to operate, or has considerable difficulty in operating, all or some types of parking meter; or
- has a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking.

Children under the age of three

In addition, eligibility covers children under the age of three who fall within either or both of the following descriptions:

- a child who, on account of a condition, must always be accompanied by bulky medical equipment which cannot be carried around with the child without great difficulty;
- a child who, on account of a condition, must always be kept near a motor vehicle so that, if necessary, treatment for that condition can be given in the vehicle or the child can be taken quickly in the vehicle to a place where such treatment can be given.

Badge issue fee - £10

Payment will only be taken if your organisation's application for a Blue Badge is approved. The Blue Badge will be submitted for issuing on the national database once payment has been received.

