

Invoice payment application – How to pay an invoice

Once you have successfully logged in you will be presented with all of the outstanding invoices and credit notes that appear on your customer account.

1. Select the invoices and credit notes (if applicable) that you wish to make a payment for. A 'total' amount will appear below. Once you have finished your selections, click on 'Pay Selected'.

Invoice Payments

Name: _____
Email: _____
Customer Number: _____ [Log out](#)

Please note: Any payments made outside of the Invoice Payments system today alongside any invoices/credit notes created today will **not** be shown below.

[View payment history](#)

Outstanding invoices


Select	Invoice date	Invoice number	Amount (£)	Amount outstanding (£)	Amount to pay (£)	
<input checked="" type="checkbox"/>	15/05/2024	1804048086	2005.92	2005.92	2005.92	Undo
<input type="checkbox"/>	15/05/2024	1804051691	2005.92	2005.92	2005.92	Undo

Outstanding credit notes
You do not have any outstanding credit notes.


Total: £2,005.92 [Refresh](#) [Pay Selected](#)

2. The next screen will show you the payment options available to you. Initially not all the options shown below will appear but in time they will all be available. Select your chosen payment method and proceed with the information that this requires for a successful payment.


Please choose from the payment methods below:




Pay by Bank Account
Pay direct from your bank account (using Open Banking). Please note: to ensure your payment is recorded correctly, please use this online system again to make any future payments.



Pay using PayPal
Make a payment using PayPal.




Pay using a card
Pay using a card, but do not store the details.




Pay using Apple Pay
Make a secured payment using Apple Pay. It is supported only on apple devices such as iPhone, Apple Watch, iPad and Mac.

Note: Clicking on the links below will open a new browser window.



MasterCard SecureCode
[Mastercard: Learn more](#)



Verified by VISA
[Visa: Learn more](#)

Payment History

Once you begin to use the application to make payments you will be able to view your payment history by selecting 'View payment history' on the initial page after you log in.

Invoice Payments

Name:

Email:

Customer Number:

Log out

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View payment history

Placeholder for invoices

Paid invoices

Purchase type	Purchase date	Invoice date	Invoice number	Amount (£)
Paid in full	30/07/2025 15:35:41	15/05/2024	1804048086	2005.92

Log out

Please remember to log out once you have finished with your use of the application, by selecting 'log out' on the initial page after you log in.