Advice for Early Years, Childcare Providers and other Professionals

Children have a right to be cared for and protected and protecting them is everyone’s responsibility

If you know of a child who is being neglected or abused – it’s simple...

Recognise, Respond and Refer

Report it now to Children's Services, on 0300 123 4043

Safeguarding Children
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**Recognise**
Do you have a suspicion or concern

- About a child or young person
- About the behaviour of a member of staff or volunteer

**Respond**
Discuss your concerns with your designated safeguarding person, or your line manager.

- Concerns ongoing
  - No further action
  - Parents/carers should be informed that you are making a referral unless this will put the child at more risk

**Refer**
When a child is at immediate risk of harm

- In an emergency situation call the police 999
- Provide identifying details of the child

Consult the Continuum of Needs on the HSCP website

- No further concerns keep a record

Provide identifying details of the child

- If the allegation is against a member of staff – make a referral to the Local Authority Designated Officer (LADO)
  - Referral form can be found on the HSCP website
  - Inform the LADO of allegation within 1 working day

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