Children have a right to be cared for and protected and protecting them is everyone’s responsibility.

If you know of a child who is being neglected or abused – it’s simple...

Recognise, Respond and Refer

Report it now to Children's Services, on 0300 123 4043

Safeguarding Children
Safeguarding Children

**Recognise**
Do you have a suspicion or concern

- About a child or young person
  - No further concerns
    - keep a record
    - No further action
  - Parents/carers should be informed that you are making a referral unless this will put the child at more risk
  - In an emergency situation call the police 999

- About the behaviour of a member of staff or volunteer
  - Concerns ongoing

**Respond**
Discuss your concerns with your designated safeguarding person, or your line manager.

- No further action

- If the concern is not an immediate risk of harm, seek advice from the Consultation Hub 01438 737511

**Refer**
When a child is at immediate risk of harm

- 0300 123 4043
  - Customer Service Centre

- If the allegation is against a member of staff – make a referral to the Local Authority Designated Officer (LADO)

- Inform the LADO of allegation within 1 working day

- Provide identifying details of the child

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