



Design Review: XXXX

Venue: XXXX

Contact: Design Review Manager
Email: XXXX@hertfordshire.gov.uk Tel:01992 XXX

Agenda

Scheme 1 (no site visit)

- 09:00 Arrival (tea & coffee available)
- 09:10 Housekeeping, introductions and update on the scheme
- 09:20 Developer presentation
(30 mins)
- 09:50 LPA presentation
(20 mins)
- 10:10 Q&A session with the Panel
(30 mins)
- 10:40 Closed Panel discussion

Scheme 2 (with site visit)

- 11:30 Arrival (tea & coffee available)
- 11:40 Housekeeping, introductions and brief overview of the scheme
- 11:50 Leave for site visit
(30 mins on site)
- 13:15 Developer presentation
(30 mins)
- 13:45 LPA presentation
(15 mins)
- 14:00 Q&A session with the Panel
(30 mins)
- 14:30 Closed Panel discussion (lunch available for Panel members)
- 15:00 Close

Attendees

Hertfordshire Design Review Panel:

Chair: XXXX
Panel member 2
Panel member 3
Panel member 4

On behalf of the Design Review Panel:
Design Review Manager

Scheme 1

Project and design team representatives

Architect)
Client/Applicant
Planning consultant
Other Consultant

Local Planning Authority

Case Officer
Other Officers

Other Bodies/Authorities

Highways representative
Environment Agency representative

Scheme 2

Project and design team representatives

Architect)
Client/Applicant
Planning consultant
Other Consultant

Local Planning Authority

Case Officer
Other Officers

Other Bodies/Authorities

Highways representative
Natural England representative

Observers:

Officers/Members for training purposes