

Evidence Questionnaire in Support of the Registration of Land as a New Town or Village Green

(based on the Evidence Form produced by the Open Spaces Society)

Please note:

- The purpose of this form is to help establish whether or not the land claimed is a town or village green. You are asked to complete the questions as fully and as accurately as possible. Hertfordshire County Council (“HCC”), as the registration authority, will be able to make a more accurate decision the more information is available.
- **The information you give in this form cannot be treated as confidential.** To determine the application it may be necessary for HCC to disclose information received from you to others, which may include other local authorities, the Planning Inspectorate and other Government Departments, public bodies, other organisations and members of the public. If the application proceeds to a public inquiry your evidence will be made available to the inquiry.
- A public inquiry may be held if HCC proceeds with the application but it is contested (e.g. by a landowner). Public inquiries are usually held locally (i.e. in the village hall). If you are unable to attend a public inquiry your evidence may be given in writing, but user evidence is of much greater value if the witness attends in person and is prepared to answer questions on his or her evidence. It is for this reason that you are asked if you are prepared to attend such an inquiry (see Question 24).
- Reference in this form to “the Land” means the land that is subject to the town or village green application.
- As part of the application the applicant has to identify
 - a) the Land by means of a map; and
 - b) the “locality” or “neighbourhood within a locality” where the local inhabitants who claim to have used the Land live. This is usually done by means of map. A copy of this map should be attached to this form. A locality is a legally recognised administrative area such as a parish or electoral ward. A neighbourhood is a more flexible concept and need not have legally significant boundaries. However there must be a sufficient degree of cohesiveness within the community on which the neighbourhood is based. This is more than just a line drawn on a map.

This form should be completed by **one person only** in black ink if possible.

Please tick the appropriate answer box as shown

Please return the completed form (signed and dated) to the applicant.

If you do not have the applicant’s contact details, please telephone HCC’s Rights of Way Service on 01992 555279.

Name (please print)	
Address	
Postcode	Telephone number
Email address	

1.	Address when you used the Land (if different from your current address)	
2.	This form must be accompanied by a copy of a map which shows the Land in question. Please tick the box to show that you have signed this map and that it relates to the Land for which you have provided evidence.	Map signed <input type="checkbox"/>
3.	By what name is the Land shown on the map known?	
4.	Between which years did you use the Land?	From to (year) Then fromto (if applicable)
5.	During the time you have used the Land, has your general pattern of use remained basically the same? <input type="checkbox"/> Yes <input type="checkbox"/> No If not (i.e. you moved house or stopped using the Land for certain purposes for some reason) please provide further details.	
6.	This form may also be accompanied by a copy of a separate map	

	<p>which shows the extent of the locality or neighbourhood within a locality in question.</p> <p>Please mark the location of your house on this map with an 'X'. If a separate map has not been provided, please mark the map describing the Land (see Question 2) with the location of your house with an "X"</p> <p>Please tick the box to show that you have done this</p>	<p>House marked</p> <input type="checkbox"/>														
7.	<p>What recognisable facilities are available to the inhabitants of your locality or neighbourhood within a locality?</p> <p>Please tick all boxes that apply and add any OTHERS not covered.</p>															
	<table border="0"> <tr> <td><input type="checkbox"/> local school or school catchment area</td> <td><input type="checkbox"/> area police officer</td> </tr> <tr> <td><input type="checkbox"/> residents' association</td> <td><input type="checkbox"/> doctor's surgery</td> </tr> <tr> <td><input type="checkbox"/> community centre</td> <td><input type="checkbox"/> community activities</td> </tr> <tr> <td><input type="checkbox"/> local church or place of worship</td> <td><input type="checkbox"/> neighbourhood watch</td> </tr> <tr> <td><input type="checkbox"/> sports facilities</td> <td><input type="checkbox"/> a central feature</td> </tr> <tr> <td><input type="checkbox"/> local shops</td> <td><input type="checkbox"/> Scout/Guide clubs</td> </tr> <tr> <td></td> <td><input type="checkbox"/> other (please state)</td> </tr> </table>		<input type="checkbox"/> local school or school catchment area	<input type="checkbox"/> area police officer	<input type="checkbox"/> residents' association	<input type="checkbox"/> doctor's surgery	<input type="checkbox"/> community centre	<input type="checkbox"/> community activities	<input type="checkbox"/> local church or place of worship	<input type="checkbox"/> neighbourhood watch	<input type="checkbox"/> sports facilities	<input type="checkbox"/> a central feature	<input type="checkbox"/> local shops	<input type="checkbox"/> Scout/Guide clubs		<input type="checkbox"/> other (please state)
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8.	<p>To your knowledge are there any public rights of way (e.g. public footpaths, bridleways or byways) crossing the Land?</p> <p style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>															
9.	<p>Where do you gain access to the Land?</p>															
10.	<p>On average, how often do you use the Land (apart from the public rights of way)?</p> <table border="0"> <tr> <td><input type="checkbox"/> daily</td> <td><input type="checkbox"/> monthly</td> </tr> <tr> <td><input type="checkbox"/> weekly</td> <td><input type="checkbox"/> yearly</td> </tr> </table>		<input type="checkbox"/> daily	<input type="checkbox"/> monthly	<input type="checkbox"/> weekly	<input type="checkbox"/> yearly										
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11.	<p>What activities have you participated in on the Land? (for examples see question 15).</p>															

12.	<p>Do you know of any community activities that take place or have taken place on the Land?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what activities are these and when do/did they take place?</p> <p>How long have they taken place for?</p>		
13.	<p>Do any organisations use the Land for sports or pastimes?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, which organisations?</p> <p>Please give details about where and how often they meet.</p> <p>What activities do they carry out on the Land?</p>		
14.	<p>Please tick all the activities that you have seen taking place on the Land.</p>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> children playing <input type="checkbox"/> rounders <input type="checkbox"/> fishing <input type="checkbox"/> drawing and painting <input type="checkbox"/> dog walking <input type="checkbox"/> team games <input type="checkbox"/> picking blackberries <input type="checkbox"/> community celebrations <input type="checkbox"/> fetes <input type="checkbox"/> other (please state) </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> football <input type="checkbox"/> cricket <input type="checkbox"/> bird watching <input type="checkbox"/> picnicking <input type="checkbox"/> kite flying <input type="checkbox"/> people walking <input type="checkbox"/> bonfire parties <input type="checkbox"/> bicycle riding <input type="checkbox"/> carol singing </td> </tr> </table>	<input type="checkbox"/> children playing <input type="checkbox"/> rounders <input type="checkbox"/> fishing <input type="checkbox"/> drawing and painting <input type="checkbox"/> dog walking <input type="checkbox"/> team games <input type="checkbox"/> picking blackberries <input type="checkbox"/> community celebrations <input type="checkbox"/> fetes <input type="checkbox"/> other (please state)	<input type="checkbox"/> football <input type="checkbox"/> cricket <input type="checkbox"/> bird watching <input type="checkbox"/> picnicking <input type="checkbox"/> kite flying <input type="checkbox"/> people walking <input type="checkbox"/> bonfire parties <input type="checkbox"/> bicycle riding <input type="checkbox"/> carol singing
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15.	<p>Do you know who the owner or occupier of the Land is?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide their name and, if possible, their address.</p>
16.	<p>Are you or have you ever been the owner's employee?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state the years during which you worked for them.</p>
17.	<p>Are you or have you ever been the owner's tenant?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please state the extent of the Land which you rent/rented and the years during which you rented it.</p>
18.	<p>Has the owner or occupier seen you on the Land?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, what did they say?</p>
19.	<p>Did you ever seek permission to use the Land, or did anyone ever give you permission?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please supply details, including when this happened:</p>
20.	<p>Have you ever been prevented from using the Land?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please supply details, including when this happened:</p>

