

**Form CA5**



**Commons Act 2006: section 11**

Application to re-allocate an attached right of common

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**This section is for office use only**

Official stamp

Application number

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**Applicants are advised to read the 'Part 1 of the Commons Act 2006 (changes to the commons registers): Guidance to applicants in the pilot implementation areas'\* and to note the following:**

- All applicants should complete parts 1–9.
- Only the owner of the land to which the right is attached can apply under section 11.
- If your application relates to only part of a right of common then you must also submit an application under section 8 to apportion the right.
- The application must be accompanied by a fee. Ask the registration authority for details of the fee.

<b>Note</b>	<b>Part</b>
<b>Note 1</b>  Insert name of commons registration authority.	<b>1. Commons Registration Authority</b>  To the:  Tick the box to confirm that you have enclosed the appropriate fee for this application: <input type="checkbox"/>

\*<http://www.defra.gov.uk/rural/documents/protected/common-land/pilot-appguide.pdf>

<p><b>Note 2</b></p> <p>If there is more than one applicant, list all names. Use a separate sheet if necessary. State the full title of the organisation if the applicant is a body corporate or unincorporate. If you supply an email address in the box provided, you may receive communications from the registration authority or other persons (e.g. objectors) via email. If part 3 is not completed all correspondence and notices will be sent to the first named applicant.</p>	<p><b>2. Name and address of the applicant</b></p> <p>Name:</p> <p>Full postal address:</p> <p>Telephone number (incl. national dialling code):</p> <p>Fax number (incl. national dialling code):</p> <p>E-mail address:</p>
<p><b>Note 3</b></p> <p>This part should be completed if a representative, e.g. a solicitor, is instructed for the purposes of the application. If so all correspondence and notices will be sent to the person or firm named here. If you supply an email address in the box provided, they may receive communications from the registration authority or other persons (e.g. objectors) via email.</p>	<p><b>3. Name and address of representative, if any</b></p> <p>Name:</p> <p>Firm:</p> <p>Full postal address:</p> <p>Telephone number (incl. national dialling code):</p> <p>Fax number (incl. national dialling code):</p> <p>E-mail address:</p>
<p><b>Note 4</b></p> <p>For further details of the requirements of an application refer to Schedule 4, paragraph 5 to the Commons Registration (England) Regulations 2008.</p>	<p><b>4. Basis of application for registration and qualifying criteria</b></p> <p>Specify the register unit number to which this application relates:</p> <p>Specify the registered rights entry number to which this application relates:</p> <p>State the reason why the relevant part is or is intended to be no longer used for agricultural purposes:</p>

<p><b>Note 5</b></p> <p>The accompanying map must be at a scale of at least 1:10,560 and show the land by means of distinctive colouring within accurately defined boundaries so as to enable both the whole of the dominant tenement and the relevant part which it is to be excluded from it to be clearly identified. If the application relates to only part of a right, this application must be accompanied by an application to apportion rights under section 8. State the Land Registry title number where known.</p>	<p><b>5. Identification of the land to which the right is attached</b></p> <p>Name by which the land to which the right is attached (the dominant tenement) is usually known:</p> <p>Location:</p> <p>Tick the box to confirm that you have attached a map of the land: <input type="checkbox"/></p> <p>Tick this box if you have submitted an application to apportion the right under section 8: <input type="checkbox"/></p>
<p><b>Note 6</b></p> <p>List or enter in the form all such declarations that are required accompany the application. This can include any written declarations sent to the applicant (i.e. a letter), and also any such declarations made on the form itself.</p>	<p><b>6. Declarations of consent from any “relevant leaseholder” of, and the proprietor of any “relevant charge” over, the land</b></p>
<p><b>Note 7</b></p> <p>List all supporting consents, documents and maps accompanying the application, including evidence of ownership of the dominant tenement and evidence of the land qualifying as “the relevant part”. There is no need to submit copies of documents issued by the registration authority or to which it was a party but they should still be listed. Use a separate sheet if necessary.</p>	<p><b>7. Supporting documentation</b></p>
<p><b>Note 8</b></p> <p>List any other matters which should be brought to the attention of the registration authority (in particular if a person interested in the land is expected to challenge the application for registration). Full details should be given here or on a separate sheet if necessary.</p>	<p><b>8. Any other information relating to the application</b></p>

<p><b>Note 9</b></p> <p>The application must be signed by each individual applicant, or by the authorised officer of an applicant which is a body corporate or unincorporate.</p>	<p><b>9. Signature</b></p> <p>Date:</p> <p>Signatures:</p>
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**The completed application form and fee must be sent to:**

**Commons Registration Authority,  
Rights of Way Service,  
Hertfordshire County Council,  
County Hall,  
Pegs Lane,  
Hertford, Herts  
SG13 8DN**

**Cheques should be made payable to “Hertfordshire County Council”**

**REMINDER TO APPLICANT**

**You are responsible for telling the truth in presenting the application and accompanying evidence. You may commit a criminal offence if you deliberately provide misleading or untrue evidence and if you do so you may be prosecuted.**

**You are advised to keep a copy of the application and all associated documentation.**

**Data Protection Act 1998**

The application and any representations made will be used for the purposes of determining your application and cannot be treated as confidential. To determine the application it will be necessary for the commons registration authority to disclose information received from you to others, which may include other local authorities, Government Departments, public bodies, other organisations and members of the public.

The data controller in respect of any personal data submitted as part of the application process is Hertfordshire County Council; and the relevant contact for data protection matters is:

The Data Protection Team  
Hertfordshire County Council  
County Hall  
Pegs Lane  
Hertford, Herts  
SG13 8DQ  
Email: [information.governance@hertsc.gov.uk](mailto:information.governance@hertsc.gov.uk)

A copy of this form and any accompanying documents may be disclosed upon receipt of a request for information under the Environmental Information Regulations 2004 and the Freedom of Information Act 2000