

# **HERTFORDSHIRE COUNTY COUNCIL CHARGING SCHEDULE FOR THE PROVISION OF ARCHAEOLOGICAL INFORMATION AND ADVICE 1<sup>st</sup> April 2018 – 31<sup>st</sup> March 2019**

## **Charges for Historic Environment Record information**

With the exception of non-commercial enquiries (educational, local enquiries, etc.) which are free of charge, all searches conducted by the Natural, Historic & Built Environment Team will be charged at an hourly rate of £110, plus VAT. Charges cover staff time to service an enquiry, including the time to extract the relevant datasets and prepare reports, mapping and data. Please note that one hour of staff time is included in the standard search fee, but larger or more complex searches may require additional time.

- Standard commercial search (5-10 working days): £110 per hour plus VAT
- Priority search (2-5 working days): £200 per hour plus VAT. Please note that this is subject to sufficient resources being available and the team should be contacted in advance to agree a priority request.
- Commercial HER Visit: By prior appointment only. Additional charges for printing are applicable.

## **Charges for pre-application archaeological planning advice**

This charge applies to prospective developers, their agents and also archaeological organisations acting on behalf of developers. This charge also covers major development that falls outside the planning system such as utility pipelines and cables.

- Written advice, production of initial documentation, comments on subsequent documentation, including reports: £110 per hour plus VAT
- Meeting or site visit (if required and as supplement to above): £110 per hour plus VAT
- Householder: free of charge; for community/charitable projects a discretionary charge of £50 per hour may be applied and the team should be contacted in advance to confirm.

## **Charges for Authorities with whom we do not have a Service Level Agreement**

- A charge is made for advice on planning proposals (including discharge of conditions) within Local Planning authorities which do not have a Service Level Agreement with us. This is currently £110 per hour plus VAT, and is subject to sufficient resources being available. Please contact the team in advance to agree details.

## **Charges for post-planning consent project documentation and monitoring**

- Production of initial documentation and written comments on a Written Scheme of Investigation (WSI), written comments on a report, and recommendations for discharge of condition. Any information submitted directly to this office for comment will be subject to a charge of £110 per hour plus VAT.
- Work to assess, comment on and accept a WSI and/or final report where it repeatedly fails to meet required standards, thereby necessitating significant additional

amendments and allocation of time resources: £110 per hour plus VAT. Notice in writing will be provided where such a charge is felt to be necessary.

.....

Written advice will be provided up to 21 days from the request being agreed. If advice is required in less than 5 working days, an additional charge will be made. Customers should contact the Team to ascertain the charge, which is currently £200, and also to check that resources will be available to provide the priority advice. Advice will not normally be provided where notice is less than 2 full working days.

.....