



Making your views known to the County Council's Development Control Committee

If you would like to make a verbal presentation in respect of a planning application being considered by the Committee, then **you must give a minimum of 4 working days** notice prior to the meeting at which you wish to make your presentation by completing this form.

Name:

Address:.....

.....

Postcode: Daytime ☎:.....

Representing:.....

Date of Development Control Committee at which you wish to make a verbal presentation

(if known):

Planning application the presentation will relate to (including its proposed location):

.....

.....

.....

Planning Application Reference No. (if known):.....

Are you supporting or objecting to the proposed development?

.....

Please send this completed form to:

Spatial Planning Unit
Environment Department
Hertfordshire County Council
County Hall (CHN216)
Hertford
Herts SG13 8DN

Please see overleaf for further information.

Further information:

Presentations will be limited to up to five minutes each. The following times are allowed for different applications;

- Opposing the application: 2 speakers up to 5 minutes each
- Supporting the application: Up to 5 minutes and/or the same cumulative time as notified for objectors

Planning applications with Environmental Impact Assessment;

- Opposing the application: 4 speakers up to 5 minutes each
- Supporting the application: 4 speakers up to 5 minutes and/or the same cumulative time as notified for objectors

Slots are offered on a first come, first served basis. If you are successful you will be notified as soon as possible (no less than 5 working days prior to the Committee meeting) by which time the report to the Committee should be published and available on our website. You must then provide an outline of the main points of your presentation (no less than 2 full working days prior to the meeting), to enable the points to be fully considered.

If you are unsuccessful you will be advised as soon as possible (no less than 5 working days prior to the Committee meeting). Where appropriate and with their permission (GDPR), you will also be advised of those applicants who have been successful, in case you would like to invite them to include a presentation on your behalf.

Furthermore, there is a right for any member of the public being resident in, or a registered local government elector of Hertfordshire to present a petition relating to a matter with which the Committee are concerned, containing 100 or more signatures of residents or Hertfordshire business rate payers. A maximum of 2 petitions shall be presented unless otherwise allowed by the Chairman of the Committee. To enable the process to be open to as many individuals as possible, presenters of petitions will not normally be eligible to make an individual presentation as well.

NB: Please note that the use of visual aids during verbal presentations will not normally be permitted unless at the Chairman's discretion.

Please note that committee meetings are normally held in the Council Chambers at County Hall, Hertford, commencing at 10am.

Development Control Committee dates can be viewed online at:

<http://cmis.hertfordshire.gov.uk/hertfordshire/CabinetandCommittees.aspx>

If you would like more information please contact:

Spatial Planning Unit
Environment Department
Hertfordshire County Council
County Hall, Hertford
Herts SG13 8DN

Email: spatialplanning@hertfordshire.gov.uk

Tel: 01992 556266