

## APPENDIX 5 - QUALITY ASSURANCE CHECKLIST

<b>Preparing an Environmental Report</b>	<b>Environmental Report Section</b>
<ul style="list-style-type: none"> <li>• An outline of the contents, main objectives of the plan, and relationship with other relevant plans and programmes</li> </ul>	Section 2 Section 4.2 Section 10.2.2
<ul style="list-style-type: none"> <li>• The relevant aspects of the current state of the Environment and the likely evolution thereof without implementation of the plan</li> </ul>	Section 2.2 Section 4.5 Appendix 3
<ul style="list-style-type: none"> <li>• The environmental characteristics of areas likely to be significantly affected.</li> </ul>	Appendix 3 Maps
<ul style="list-style-type: none"> <li>• Any existing environmental problems which are relevant to the plan including, in particular, those relating to any areas of a particular environmental importance, such as areas designated pursuant to Directives 79/409/EEC (Birds) and 92/43/EEC (Habitats)</li> </ul>	Section 1.3 Appendix 3 & Maps
<ul style="list-style-type: none"> <li>• The environmental protection objectives, established at international, community, or national level, which are relevant to the plan and the way those objectives and any environmental considerations have been taken into account during its preparation</li> </ul>	Section 5.2
<ul style="list-style-type: none"> <li>• The likely significant effects on the environment, including on issues such as biodiversity, population, human health, fauna, flora, soil, water, air, climatic factors, material assets, cultural heritage including architectural and archaeological heritage, landscape and the interrelationship between the above factors. (These effects should include secondary, cumulative, synergistic, short, medium, and long-term permanent and temporary, positive and negative impacts)</li> </ul>	Sections 6 – 10 Appendix 7 (Secondary impacts) Appendices 4a – 4e (Short, medium, long, permanent, temporary, positive and negative impacts)
<ul style="list-style-type: none"> <li>• The measures envisaged to prevent, reduce and as fully as possible offset any significant adverse effects on the environment of implementing the plan</li> </ul>	Appendices 4a – 4e (Recommendations column) Sections 6 – 10 (summary of findings)
<ul style="list-style-type: none"> <li>• An outline of the reasons for selecting the alternatives dealt with, and a description of how the assessment was undertaken including any difficulties (such as technical deficiencies or lack of know-how) encountered in compiling the required information</li> </ul>	Section 5 – Assessment Methodology Section 6 – Effect of the Strategic Options & Preferred Approach
<ul style="list-style-type: none"> <li>• A description of measures envisaged concerning monitoring in accordance with Article 10</li> </ul>	Section 11
<ul style="list-style-type: none"> <li>• A non-technical summary of the information provided under the above headings.</li> </ul>	Non-Technical Summary
<b>Consulting</b>	
<ul style="list-style-type: none"> <li>• Authorities with environmental responsibilities, when deciding on the scope and level of detail of the information which must be included in the environmental report (Article 5.4)</li> </ul>	Section 4

## APPENDIX 5 - QUALITY ASSURANCE CHECKLIST

<ul style="list-style-type: none"> <li>• Authorities with environmental responsibilities and the public, to give them an early and effective opportunity within appropriate time frames to express their opinion on the draft plan and the accompanying environmental report before the adoption of the plan (Article 6.1, 6.2)</li> </ul>	Section 3 – Table 3.1
<ul style="list-style-type: none"> <li>• Other EU Member States, where the implementation of the plan is likely to have significant effects on the environment in these countries (Article 7)</li> </ul>	Not applicable.
<p><b>Taking the Environmental Report and the results of the consultations into account in decision making (Article 8)</b></p>	SEA Environmental Statement
<p><b>Providing Information on the Decision</b> When the Plan is adopted, the public and any countries consulted under Article 7 must be informed and the following made available to those so informed:</p>	
<ul style="list-style-type: none"> <li>• The Plan as adopted</li> </ul>	<a href="http://www.hertfordshire.gov.uk/LTP">www.hertfordshire.gov.uk/LTP</a>
<ul style="list-style-type: none"> <li>• A statement summarising how environmental considerations have been integrated into the plan and how the environmental report of Article 5, the opinions expressed pursuant to Article 6 and the results of consultations entered into pursuant to Article 7 have been taken into account in accordance with Article 8, and the reasons for choosing the plan as adopted, in the light of other reasonable alternatives dealt with</li> </ul>	An SEA Environmental Statement is included as an Appendix in LTP4, and is included in the SEA Environmental Report.
<ul style="list-style-type: none"> <li>• The measures decided concerning monitoring (Article 9)</li> </ul>	Section 11 Appendix 3
<p><b>Monitoring</b> the significant environmental effects of the Plan's implementation (Article 10)</p>	LTP4 SEA Monitoring Report will be produced annually with the LTP4 annual progress report and reported on the website: <a href="http://www.hertfordshire.gov.uk/LTP">www.hertfordshire.gov.uk/LTP</a>