

# Hertfordshire Local Transport Body: 3<sup>rd</sup> Shadow Meeting

Friday 28<sup>th</sup> of June 2013 at HCC County Hall, Hertford

## Those Attending:

Attendee	Organisation
<b>Core Members</b>	
<b>Cllr Terry Douris (TD)</b>	Hertfordshire County Council ( <i>Chair, Hertfordshire LTB</i> )
<b>Cllr Mandy Perkins (MP)</b>	Chair, Hertfordshire Infrastructure and Planning Partnership
<b>Andrew Percival (AP)</b>	Hertfordshire Local Enterprise Partnership
<b>Observer Members</b>	
<b>Julie Shilton (JS)</b>	Network Rail ( <i>Observer Member</i> )
<b>Jag Padam (JP)</b>	Network Rail ( <i>Observer Member</i> )
<b>Alan Kirkdale (AK)</b>	Highways Agency ( <i>Observer Member</i> )
<b>Supporting Officers</b>	
<b>Neil Hayes (NH)</b>	Hertfordshire Local Enterprise Partnership
<b>Jane Custance (JC)</b>	Hertfordshire Planning Group
<b>James Doe (JD)</b>	Hertfordshire Infrastructure and Planning Partnership
<b>Jon Tiley (JT)</b>	Hertfordshire County Council
<b>Morag Saunders (MS)</b>	Hertfordshire County Council
<b>Alissa Ede (AE)</b>	Hertfordshire County Council
<b>Andy Summers (AS)</b>	Hertfordshire County Council
<b>Susan Claris (SC)</b>	Arup (on behalf of Hertfordshire County Council)
<b>Ian Cox (IC)</b>	Hertfordshire County Council ( <i>Minute Secretary</i> )

## Minutes:

Serial	Agenda Item	Actions
<b>1.</b>	<b>Welcome, Introductions and Apologies for Absence</b>	
1.1	The Chair welcomed all to the meeting who then introduced themselves.	
1.2	Apologies for Absence were received from: <ul style="list-style-type: none"> <li>• Alex Williams (Transport for London)</li> <li>• David Gingell (Highways Agency)</li> <li>• Mike Younghusband (HCC)</li> <li>• Richard Boutal (HCC)</li> </ul>	
<b>2.</b>	<b>Minutes of Previous Meeting</b>	
2.1	The minutes of the 12 <sup>th</sup> of March 2013 Hertfordshire Local Transport Body (Herts LTB): 2 <sup>nd</sup> Shadow Meeting were agreed to be an accurate record and, as such, were signed by the Chair.	
2.2	Matters Arising: None.	
<b>3.</b>	<b>Conflicts of Interest</b>	
3.1	<ul style="list-style-type: none"> <li>• JT introduced the Herts LTB Code of Conduct paper supplied to members as part of the pre-meeting papers.</li> <li>• MP asked for clarification <i>vis a vis</i> her role as a Welwyn Hatfield Councillor and LTB discussion of the A1(M) congestion relief scheme.</li> </ul>	

Serial	Agenda Item	Actions
<b>3.</b>	<b>Conflicts of Interest (Continued)</b>	
	<ul style="list-style-type: none"> <li>• The Chair explained both: <ul style="list-style-type: none"> <li>○ his withdrawal from the previous Herts LTB Shadow Meeting because of the Maylands proposal; and</li> <li>○ the need for members of the Herts LTB to be objective in their dealings as part of the Body.</li> </ul> </li> <li>• After discussion, the Code of Conduct paper was agreed.</li> </ul>	<b>All</b>
<b>4.</b>	<b>Progress Since the Last Meeting</b>	
4.1	<p><b>Highways Agency Update</b></p> <ul style="list-style-type: none"> <li>• At the request of the Chair, AK was invited to update the meeting following-on from the just announced Government funding for infrastructure projects, and how the Highways Agency (HA) was planning to use the increased funding.</li> <li>• AK made the following points: <ul style="list-style-type: none"> <li>○ the HA is to become a Government Company which should allow it to gain a longer-term funding stream;</li> <li>○ the HA will be rolling-out new Route Based Strategies – a new way of investment planning – and have been tasked to deliver these by March 2014. These strategies are high-level.</li> <li>○ new money available is £1.5bn rising to £3.7bn;</li> <li>○ main priority will be network improvements;</li> <li>○ 80% of Trunk Roads and Motorways will be re-surfaced; and</li> <li>○ the M25 Junctions 23 to 27 is in the HA programme,</li> </ul> </li> <li>• The Chair noted that there was an additional £330M for maintenance of non-Trunk Roads.</li> <li>• AK confirmed that low noise surfacing would be used as well as recycled materials where possible.</li> <li>• AK confirmed that LTBs would be involved in the formulation of Route Based Strategies, particularly where existing highway problems hold up growth, including housing numbers.</li> <li>• Each Route Strategy will be of a large scale, eg, covering the whole of the M25, London to Scotland, M25 to Yorkshire, etc. A Stakeholder Event, led by the HA, will be held in September 2013 and all Herts LTB members are invited to attend.</li> <li>• Hyperlinks to examples of recently published Route Based Strategies to be supplied to all following the meeting.</li> </ul>	<b>AK / IC</b>
4.2	<p><b>Assurance Framework</b></p> <ul style="list-style-type: none"> <li>• The Herts LTB Assurance Framework was sent to the Department for Transport (DfT) in February 2013 – indications are that this is close to being signed-off.</li> <li>• Until the Assurance Framework is signed-off, LTB Meetings will continue as Shadow Meetings.</li> <li>• AS to send a copy of the Assurance Framework document to all LTB Meeting members.</li> </ul>	<b>AS</b>
4.3	<p><b>Technical Work</b></p> <ul style="list-style-type: none"> <li>• It was agreed to cover the Technical Work Agenda bullet point only if required after Agenda Item 5 – Priority List of Schemes.</li> </ul>	

Serial	Agenda Item	Actions
5.	<b>Priority List of Schemes</b>	
5.1	<p data-bbox="345 243 959 275"><b>Overall Current Status of Priority List Schemes</b></p> <ul data-bbox="345 306 1235 1226" style="list-style-type: none"> <li>AS briefed all present on the current status of the three Priority List schemes, ie: <ul data-bbox="402 369 808 464" style="list-style-type: none"> <li><b>A120 Little Hadham Bypass</b></li> <li><b>A602 Improvements</b></li> <li><b>A1(M) Congestion Relief</b></li> </ul> </li> <li>Whilst not currently identified as deliverable in 2015-19, the two other schemes on the initial priority list have longer-term merit (M1-Maylands Relief Road and Watford Junction Interchange).</li> <li>The Abbey Line, M1-Maylands Relief Road and Watford Junction are now on the Future Contingency List.</li> <li>There are still a considerable number of caveats affecting all schemes and a considerable amount of work still needs to be done – AE explained the purpose of building business cases and what they should comprise – since the last LTB Shadow Board, work has concentrated on both affordability and deliverability.</li> <li>The Chair emphasised that the current Priority List is essentially a 'snapshot' and a timeline would be helpful.</li> <li>AE briefed on the current 'state of play' with the non-LTB funded projects endorsed by the LTB : <ul data-bbox="402 915 1235 1226" style="list-style-type: none"> <li><b>Croxley Rail Link:</b> Phase 1 (design) Contractor (Taylor Woodrow) has been appointed and ecological work on site is about to commence. The granting of powers by the DfT's Secretary of State is still awaited and this is dependant on the Mayor of London's decision on the closure of Watford Metropolitan Station.</li> <li><b>Hatfield Station:</b> The scheme is currently £315k short (due to the need for winter working) - £2.4M has been agreed for highways improvements. The Cecil Estate has become involved in discussions.</li> </ul> </li> </ul>	AS / AE
5.2	<p data-bbox="345 1264 797 1295"><b>Contingency List - The Abbey Line</b></p> <ul data-bbox="345 1327 1224 1835" style="list-style-type: none"> <li>An announcement was made by the Minister that the Abbey Line Light Rail Project is no longer progressing. However, Hertfordshire will look at whether a case for light rail could be made if the scope of the project is widened, and the Department will look at what improvements could be made for the line as a heavy rail service.</li> <li>The best opportunity to progress an increase in frequency is at the next franchise changeover, in 2017, with consultation on the specification starting around two years prior.</li> <li>The district view is very important if the scope for a light rail project were to include on-street extension.</li> <li>It was noted that connectivity fuels economic growth – further work should involve the Hertfordshire Local Enterprise Partnership.</li> <li>At present, the scheme is not well enough developed to be deliverable by 2019.</li> <li>Consideration is needed as to when would be the right time to re-launch this scheme – all aspects affecting this need to be lined-up.</li> </ul>	

Serial	Agenda Item	Actions
5.	<b>Priority List of Schemes (Continued)</b>	
5.3	<b>Contingency List - Maylands Relief Road</b> <ul style="list-style-type: none"> <li>• Re-scoping the scheme needs to be part of a Hemel Hempstead growth plan.</li> <li>• A clear strategic case needs to be developed</li> </ul>	
5.4	<b>Contingency List - Watford Junction Interchange</b> <ul style="list-style-type: none"> <li>• Whilst this scheme still poses a number of unknowns, recent meetings have shown that a different version of the scheme has potential if a developer is willing to part fund ('cocktail' funding is a possibility, including a loan from the LEP with money being clawed-back later).</li> <li>• There is a need to find aspects of the scheme that will bind-together commercial interests.</li> <li>• Watford Junction Interchange, and the other Future Contingency List schemes should remain priorities.</li> <li>• The LEP Growth Plan may be able to add impetus to the scheme.</li> </ul>	
5.5	<b>Conclusion</b> <ul style="list-style-type: none"> <li>• In conclusion, <b>the three voting members of the Herts LTB (the Chair, PM and AP) agreed that the three Priority List candidates in the 28 Jun 13 Herts LTB Paper – @Final Priority list of Schemes', ie:</b> <ul style="list-style-type: none"> <li>○ <b>A120 Little Hadham Bypass</b></li> <li>○ <b>A602 Improvements</b></li> <li>○ <b>A1(M) Congestion Relief</b></li> </ul> </li> </ul> <b>should be formally recommended to the Accountable Body for forwarding to the Department for Transport by the end of July 2013.</b>	<b>AS</b>
6.	<b>Communications</b>	
6.1	<ul style="list-style-type: none"> <li>• The meeting discussed the need for a Press Release on the work carried-out to date by the Herts LTB. It was agreed that: <ul style="list-style-type: none"> <li>○ this should be done after the next Cabinet Meeting with an emphasis that funding is at the discretion of the DfT; and</li> <li>○ if possible, it should include the agreement of the Assurance Framework by the DfT.</li> </ul> </li> <li>• It was further agreed that whilst any press release should be positive in terms of aspirations, wording should be realistic, forward looking and the overall principles of the LTB should be concentrated-on.</li> <li>• It was also agreed that: <ul style="list-style-type: none"> <li>○ The Communications Strategy needs to be developed further to ensure that partners and the public are aware that the Herts LTB exists;</li> <li>○ The LTB work programme should show linkage to the LEP's Growth Strategy; and</li> <li>○ MP would promote the work of the Herts LTB to the HIPP.</li> </ul> </li> </ul>	<b>AS</b>

Serial	Agenda Item	Actions
7.	<b>Forward Programme</b>	
7.1	<p><b>LEP Growth Plan</b></p> <ul style="list-style-type: none"> <li>• NH explained to the meeting that: <ul style="list-style-type: none"> <li>○ the LEP is now four weeks into its Growth Plan consultation process and he explained the purpose of its strategy;</li> <li>○ feedback so far had been good;</li> <li>○ the Growth Plan and Herts LTB development of a programme of major transport schemes are complementary and linked; and</li> <li>○ following the LEP Growth Plan consultation event earlier in the day and this LTB meeting, the LEP needed to put together a 'growth deal'.</li> </ul> </li> </ul>	NH
7.2	<p><b>LTB Forward Plan</b></p> <ul style="list-style-type: none"> <li>• A Herts LTB Forward Plan will be presented at the next Herts LTB Meeting in September. It will cover: <ul style="list-style-type: none"> <li>○ Activities required from now to 2015 to progress the existing priority schemes; and</li> <li>○ how to identify future major schemes.</li> </ul> </li> </ul> <p><b>[Note – action now superseded by Government guidance published in Summer 2013 – requires further LTB discussion]</b></p> <ul style="list-style-type: none"> <li>• Brief scheme Progress Reports [verbal] will be provided for the next LTB Meeting, and Key Risks will also be covered.</li> </ul>	AS  AS / AE
8.	<b>Any Other Business</b>	
8.1	<ul style="list-style-type: none"> <li>• JS to be the NR contact for Herts LTB matters from now on.</li> </ul>	
8.2	<ul style="list-style-type: none"> <li>• The dates of the next Herts LTB meetings in 2013 were confirmed as: <ul style="list-style-type: none"> <li>• <b>Monday 30<sup>th</sup> September:</b> 14:00 at HCC County Hall, Hertford</li> <li>• <b>Friday 29<sup>th</sup> November:</b> 10:00 at HCC County Hall, Hertford</li> </ul> </li> </ul>	