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Hertfordshire Local Transport Body Board Meeting

14:00 – Tuesday 4th of March 2014 at HCC County Hall, Hertford

Those Attending:

Attendee	Organisation
Core Members	
Cllr Terry Douris (TD)	Hertfordshire County Council (<i>Chair, Hertfordshire LTB</i>)
Cllr Mandy Perkins (MP)	Chair, Hertfordshire Infrastructure and Planning Partnership
Andrew Percival (AP)	Hertfordshire Local Enterprise Partnership
Observer Members	
Eric Cooper (EC)	Highways Agency
Simon Amor (SA)	Highways Agency
Supporting Officers	
Joan Hancox (JH)	Hertfordshire Local Enterprise Partnership
Jane Custance (JC)	Hertfordshire Planning Group
Mike Younghusband (MY)	Hertfordshire County Council
Jon Tiley (JT)	Hertfordshire County Council
Richard Boutal (RB)	Hertfordshire County Council
Morag Saunders (MS)	Hertfordshire County Council
Andy Summers (AS)	Hertfordshire County Council
Alison Mully (AM)	Hertfordshire County Council
Ian Cox (IC)	Hertfordshire County Council (<i>Minute Secretary</i>)

Minutes:

Serial	Agenda Item	Actions
1.	Welcome, Introductions and Apologies for Absence	
1.1	The Chair welcomed all to the meeting who then introduced themselves.	
1.2	Apologies for Absence were received from: <ul style="list-style-type: none"> Alex Williams (Transport for London) Ian Chambers (Network Rail) 	
2.	Minutes of Previous Meeting	
2.1	The minutes of the 9 th of December 2013 Hertfordshire Local Transport Body (Herts LTB) Meeting were agreed to be an accurate record and, as such, were signed by the Chair.	
3.	Conflicts of Interest	
3.1	No conflicts of interest were declared.	
4.	Strategic Economic Plan	
4.1	JT gave the meeting an overview of the paper presented. He then went on to brief the meeting on the recent visit paid by Lord Heseltine and the Rt Hon Greg Clark, Minister for Cities and the Constitution in the Cabinet Office.	

DRAFT

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4.2	The main reason for their visit was to show them the opportunities within the County for development and it was clear that their focus was on both the job and housing opportunities the LEP Strategic Economic Plan could provide. JH said that the meeting with Lord Heseltine and Mr Clark had been challenging.	
4.3	The main points made to Lord Heseltine and Mr Clark were: <ul style="list-style-type: none"> • the LEP were in the process of trying to finalise funding for schemes to be delivered in 2015/2016; • the Croxley rail Link is Hertfordshire's 'headline' project; • both the 120 Little Hadham Bypass and A602 improvements were substantial projects and progressing; and • a sustainable package was being developed around both the A1 corridor and the M1/M25 junction. 	
4.4	AP said that the Herts LEP probably did not seem as ambitious as other LEPs, but the challenges of balancing growth and major development against Hertfordshire's particular geographic mix of diverse settlements and rural areas were great.	
4.5	JT said that it was clear from discussions with the Department for Transport (DfT) they are in the process for the long-term and expect to see long-term plans.	
4.6	JH made the point that Hertfordshire's approach to economic development is at a different stage to other areas in the country. JT said that to get both investment and growth, the story of what is different about Hertfordshire needed to be told.	
4.7	TD said that the Herts LTB noted the feedback on the draft LEP SEP and the contents of the attached letter from the Minister for Cities and the Constitution in the Cabinet Office.	
5.	Transport Scheme Gateway Process	
5.1	HCC has a number of responsibilities and thus needs to ensure good project governance. This was the reason for introducing the Gateway Process. The Gateway review Process would be good discipline for the Boroughs and Districts, using gateways to both test and progress.	
5.2	The 'top lines' of any Gateway Review are to ensure that: <ul style="list-style-type: none"> • a project still does what it was designed to do; and • is still relevant and meets its objectives. Small projects could move through the Gateway Review Process quickly.	
5.3	TD confirmed that the Herts LTB was happy to endorse the Gateway Review Process.	
6.	A1 Update	
6.1	The Hertfordshire A1 Corridor Consortium (HACC) was launched in late January 2014. Public Affairs Consultants (commissioned by the LEP) have commenced a lobbying campaign by contacting MPs, and LEP representatives are meeting the DfT Special Adviser.	

DRAFT

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6.2	<p>The HA reported on the Route Based Strategy (RBS) Programme as followed:</p> <ul style="list-style-type: none"> • consultation responses are required by the 4th of March; • Strategies are to be finalised by Easter; • prioritised schemes are to be developed over the following twelve months; and • inputs from the HACC at an early stage will assist in prioritising A1 issues. <p>HCC, as Transport Authority, will respond on all RBS relevant to Hertfordshire. The HACC will make a specific A1-focused response.</p>		
7.0	Communications Update		
7.1	The proposal for a Transport Communications Strategy (as presented) was discussed and agreed as a positive way forward.		
7.2	The need for better communication of successes and milestones achieved was noted. AM to attend future LTB meetings to ensure consistency of message and awareness of key issues.		
8.	Forward Programme		
8.1	AS said that the A120 and A602 Business Cases would be discussed at the next LTB Board Meeting on the 3 rd of April.		
9.	Any Other Business		
9.1	None.		
	Date	Time	Location
	Thu 3 rd April	14:30 to 16:30	Mimram Room, County Hall, Hertford
	Thu 3 rd July	14:30 to 16:30	Ashbourne Room, County Hall, Hertford
	Thu 2 nd October	14:30 to 16:30	Ashbourne Room, County Hall, Hertford
	Thu 15 th January	14:30 to 16:30	TBA