**Baldock Library Visual Story**



**Baldock Library, Simpson Drive, Baldock, SG7 6DH**

**Opening Hours:**

|  |  |  |  |
| --- | --- | --- | --- |
| Monday | 10.00am | - | 5.00pm |
| Tuesday | 10.00am | - | 5.00pm |
| Wednesday | 10.00am | - | 5.00pm |
| Thursday | 10.00am | - | 6.00pm |
| Friday | Closed | | |
| Saturday | 9.00am | - | 1.00pm |
| Sunday | Closed | | |

This is a simple guide to help people visiting Baldock Library for the first time, if you have any questions please ask the staff.

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| --- | --- |
| S:\STEVENAGE\CSF\LCL LIB\ALL\PHOTOGRAPHS\Libraries\BAL\BAL_D8H9144.jpg | This is Baldock Library   |
|  | This is the help desk please ask for help here.    You may have to wait if we are busy. |
|  | Library staff are here to help. All library staff wear a badge like this.   |
|  | This is a library card, you will get one when you become a library member.    You need a library card to borrow books and DVDs and to use the computers.  To get a library card, ask the staff at the help desk. |
|  | Sometimes we have noisy times in the library and you may wish to visit at a quieter time.    Or you can bring some ear defenders to wear. |
|  | This is a kiosk. You can borrow and return books here.    Follow the instructions on the screen. Ask the library staff if you need help.  If it is busy you may need to queue. |
|  | You can borrow fidgets and ear defenders to use while you are in the library.    Just ask a member of staff.  If all the fidgets and ear defenders are being used by other people, you may have to wait. |
| A person and person shaking hands in a library  AI-generated content may be incorrect. | Before you leave the library give the fidgets and ear defenders back.   |

|  |  |
| --- | --- |
|  | This is the children’s area.   |
| cid:9592df86-4086-4b37-86da-020fac688fe8@Hertfordshire.gov.uk | There are lots of books you can borrow.   |
|  | There are magazines which you can borrow.   |
|  | This is the Teenage area just inside the door.   |
|  | C:\Users\Julia Chesterman\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\YE0F53UN\wifi_logo[1].gifThis is the quiet study area. There is free Wi-Fi in the library.    Ask staff for login details. |
|  | These are some of our computers which you can use.    Library members can use them for free for one hour a day.  If the computers are busy you may need to book. Ask the library staff if you need help. |
|  | This is an area to sit and read in.   |
|  | When you are ready to leave the library, take the things that you want to borrow to the kiosk and follow the instructions on the screen.    Ask the library staff if you need help.  If it is busy you may need to queue. |
|  | You can take the things you have borrowed home. Print a receipt so you know when you need to bring them back to the library.    Remember to return or renew your items on time to avoid charges.  You can renew your items at the kiosk or:   * ask at the desk * online at [www.hertfordshire.gov.uk/libraries](http://www.hertfordshire.gov.uk/libraries) * Telephone: 0300 123 4049 * Textphone: 0300 123 4041 |
| cid:38b11f0d-3e1d-4975-99eb-d73f8a421c04@Hertfordshire.gov.uk | We hope you enjoyed the story.  If you need any extra help or information please ask a member of staff.    For more information on the library please visit our website:  [Baldock Library](https://www.hertfordshire.gov.uk/services/libraries-and-archives/library-opening-hours/baldock-library.aspx)  Please come back soon. ☺ |