

# Hitchin Library Visual Story













**Hitchin Library, Paynes Park, Hitchin, SG5 1EW**

[www.hertfordshire.gov.uk/libraries](http://www.hertfordshire.gov.uk/libraries)



# Opening Hours:

Monday	 1.00pm -  6.00pm
Tuesday	 10.00am -  7.00pm
Wednesday	Closed
Thursday	 10.00am -  6.00pm
Friday	 10.00am -  6.00pm
Saturday	 10.00am -  5.00pm
Sunday	Closed

This is a simple guide to help people visiting Hitchin Library for the first time, if you have any questions please ask the staff.



This is the entrance to Hitchin Library



This is the help desk. Ask here if you need help or have any questions.



If it is busy you may need to queue.



Library staff are here to help. All library staff wear a badge like this.



This is a library card, you will get one when you become a library member.



You need a library card to borrow books and DVDs and to use the computers.

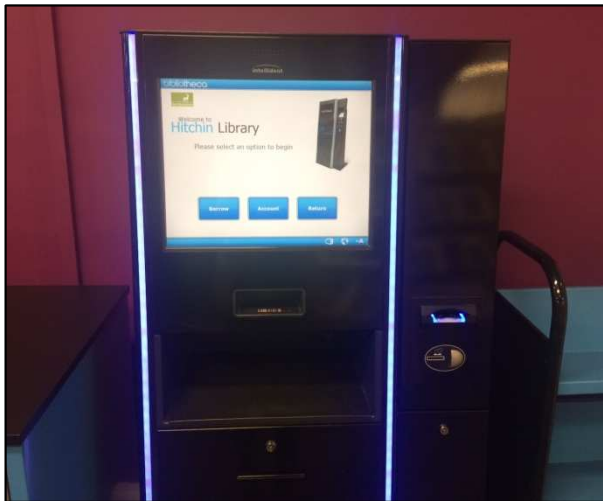
To get a library card, ask the staff at the help desk.



Sometimes we have noisy times in the library and you may wish to visit at a quieter time.



Or you can bring some ear defenders to wear.



There are 3 kiosks in the library. You can borrow and return books here. Just follow the instructions on the screen.



If you need help, our library staff are here to help you.

Sometimes it gets busy and you may need to wait in a queue.



There are lots of books you can borrow.



You can borrow music CDs and films on DVD.





You can also borrow magazines.



There are also audio books you can borrow. These are recordings on CD or cassette of a book being read.





This is the children's area.



This is the Teenage area.







These are the library computers, located upstairs. There is a lift available.



Library members can use the computers for free for one hour a day.

If the computers are busy you may need to book.

Ask the library staff if you need help.



This is the study area upstairs.



There is free access to the internet via Wi-Fi in the library.

Ask staff for login details.

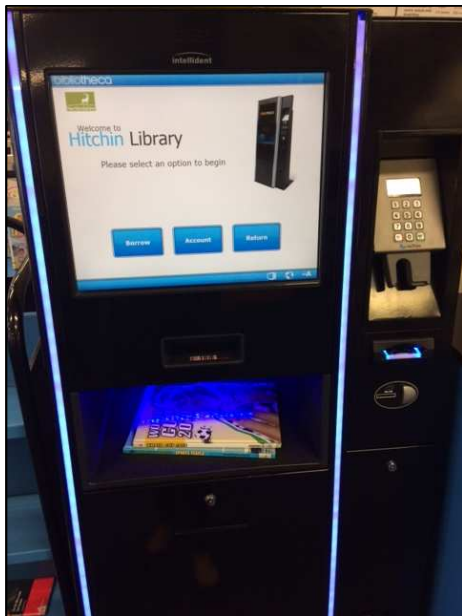




There is a toilet in the library.



If it is busy you may need to queue.



When you are ready to leave the library, take the things that you want to borrow to the kiosk and follow the instructions on the screen. Ask the library staff if you need help.



If it is busy you may need to queue.



You can take the things you have borrowed home. Print a receipt so you know when you need to bring them back to the library.

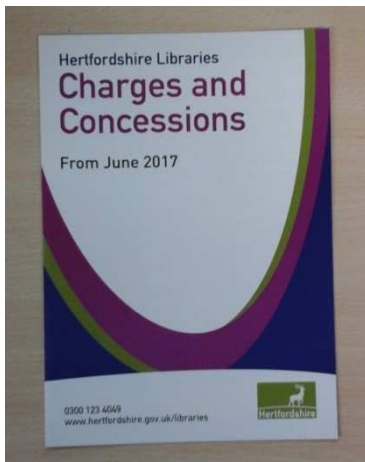


Remember to return or renew your items on time to avoid charges.

You can renew your items at the kiosk or:

- ask at the desk
- online at [www.hertfordshire.gov.uk/libraries](http://www.hertfordshire.gov.uk/libraries)
- Telephone: 0300 123 4049

Textphone: 0300 123 4041



We charge for some library services.

Please ask staff for more information or for a leaflet.



We hope you enjoyed the story.

If you need any extra help or information please ask a member of staff.



For more information on the library please visit our website:

[Hitchin Library](#)

Please come back soon.

