



# The Wroxham School Admissions 2021/22

*Headteacher: Roger Billing*

## The Wroxham School

Wroxham Gardens  
Potters Bar  
Herts  
EN6 3DJ

*Tel:* 01707 643576  
*Fax:* 01707 664172  
*Email:* [admin@thewroxham.net](mailto:admin@thewroxham.net)  
*Website:* [www.thewroxham.org.uk](http://www.thewroxham.org.uk)

*Type:* Academy  
*Published Admission Number:* 30

*Nursery at school:* Yes  
*School Code:* 5206

In addition to our online or paper form, please complete a supplementary information form (SIF) for this school if applying under rule 3 only.

SIFs are available from the school and at [www.hertfordshire.gov.uk/admissions](http://www.hertfordshire.gov.uk/admissions)

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with an Education and Health Care Plan (EHCP) that names their school.

## Summary of Admissions Rules :

1. *Children who are in public care:* Highest priority will also be given to children who were looked after, but ceased to be so because they were adopted or became subject to a residence order or a special guardianship order.
2. *Siblings:* A sibling must be a sister, brother, half brother or sister, adopted brother or sister, or the child of a parent/carer or partner, in every case living in the same house Monday to Friday. Please note that a sibling in either Year 6 or nursery will not qualify under this criterion.
3. *Medical/social reasons:* Children who can prove that they have an exceptionally compelling medical or social reason why they must go to Wroxham, and why no other school, other than Wroxham, can meet the needs of their child. A completed SIF form is required if application is under rule 3.



4. *Children of Staff:* The school will prioritise children of staff in either or both of the following circumstances:
  - a) where the member of staff has been employed at the school for two or more years at the time of the application for the admissions is made; and/or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
  
5. *Distance:* How far the applicant lives from the school using the straight line distance measurement provided by Hertfordshire County Council's GIS system. Children living closest to the school will be given priority.

These rules are applied in the order that they are printed above. If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children. If more children qualify under rule 3 than there are places available, priority will be given to those who live nearest to the school.

#### **Tie-break :**

Where there is a need for a tie break e.g. where two different addresses measure the same distance from a school, in the case of a block of flats for example, multiple births will be given precedence, then the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be by random draw. Where a child lives at more than one address, the address at which the child lives between Monday and Friday will be used.



## Admission to the Reception: September 2020 to August 2021

# Supplementary Information Form

Please return the completed form to:

The Admissions Officer, The  
Wroxham School, Wroxham  
Gardens, Potters Bar. EN6  
3DJ

**This form should be returned to the office to be considered.** After consideration of the complete list of applicants, Hertfordshire County Council, on behalf of the Governing Body, will tell you which school is offering a place to your child.

**Child's Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Contact Telephone:** \_\_\_\_\_ **Sibling Y/N:** \_\_\_\_\_

**Email:** \_\_\_\_\_

If you have a particular medical or social reason that you believe would make attendance at Wroxham School essential for your child, please mention it here. It is **essential** that any medical or social reason you give should be supported by evidence from your **Doctor, Health Visitor, Social Worker or other professional(s) involved**, otherwise it will not be considered.

*Please refer to the accompanying information about how this information will be used to help decide whether or not your child should have a Nursery place on this basis.*

**Signed:**..... **Date:**.....

Thank you for providing this information. If you feel uncertain about any aspect of this form or

the admission process, please do not hesitate to contact the School.