

Timelines for Coordination for 2018-19

1) Timetable of coordinated scheme for primary, junior and middle schools

| KEY EVENT | DATE |
|---|---------------------------------|
| National statutory deadline for receipt of all applications | Mon 15 Jan 2018 |
| Transfer of application information by the home LA to the PAN London Register (PLR), ADT file. | Mon 5 Feb 2018 |
| Details of applications available to Hertfordshire own admitting authority schools/academies. | Fri 2 Feb 2018 |
| Last date for 'late to be considered on time'/'address change' reasons. | Fri 2 Feb 2018 |
| Deadline for the upload of "on time" late applications to the PLR. | Mon 12 Feb 2018 |
| Checking of application data. | Tue 13 – Tue 20 Feb 2018 |
| Foundation/VA schools and academies provide LA with ranked lists of applicants. | Fri 23 Feb 2018 |
| Closing date for late applications. | Mon 5 March 2018 |
| Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file). | Thurs 15 March 2018 |
| Final ALT file to PLR. | Fri 23 March 2018 |
| Checking of offer data. | Mon 26 March – Mon 9 April 2018 |
| Deadline for on line ALT file to portal. | Wed 11 April 2018 |
| Confidential information of allocations available to primary schools. | Fri 13 April 2018 |
| Primary Allocation Day. Offers made. | Mon 16 April 2018 |
| Date by which parents/carers may confirm whether they have rejected offers. | Mon 30 April 2018 |
| Deadline for return of appeal forms. | TBC |
| Deadline for transfer of acceptances to maintaining LA's. | Tues 8 May 2018 |

Holiday periods: Spring half-term 10-18 February 2018 and Easter break 30 March-15 April 2018 inclusive

2) Timetable of coordination for secondary, upper, studio schools and university technical colleges.

| KEY EVENT | DATE |
|---|-------------------------------------|
| National statutory deadline for receipt of all applications | Tue 31 Oct 2017 |
| Transfer of application information by the home LA to the PAN London Register (PLR), ADT file. | Fri 10 Nov 2017 |
| Details of applications available to Hertfordshire own admitting authority schools academies. | Wed 6 Dec 2017 |
| Last date for 'late to be considered on time'/'address change' reasons. | Mon 4 Dec 2017 |
| Deadline for the upload of "on time" late applications to the PLR. | Mon 11 Dec 2017 |
| Checking of application data. | Tues 12 Dec 2017 – Tues 2 Jan 2018 |
| Foundation/VA schools and academies provide LA with ranked lists of applicants. | Wed 3 Jan 2018 |
| Closing date for late applications. | Wed 31 Jan 2018 |
| Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file). | Fri 2 Feb 2018 |
| Final ALT file to PLR. | Thurs 15 Feb 2018 |
| Checking of offer data. | Fri 16 Feb 2018 – Thurs 22 Feb 2018 |
| Deadline for on line ALT file to portal. | Fri 23 Feb 2018 |
| Confidential information of allocations available to secondary/current schools. | Wed 28 Feb 2018 |
| Secondary Allocation Day. Offers made. | Thurs 1 Mar 2018 |
| Date by which parents/carers may confirm whether they have rejected offers. | Thurs 15 Mar 2018 |
| Deadline for return of appeal forms. | TBC |
| Deadline for transfer of acceptances to maintaining LA's. | Wed 21 Mar 2018 |