

Consultation on school admissions arrangements for 2019/20

We want to hear your views

Reply online between 20 November 2017 and 5 January 2018
www.hertfordshire.gov.uk/admissions2019



Children's Services

www.hertfordshire.gov.uk/admissions2019

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Introduction

This consultation concerns the proposed admissions arrangements for community and voluntary controlled schools in Hertfordshire for the school year 2019/20.

The consultation period runs from **20 November to 5 January 2018**.

You can let us know your views by completing the online form on our website at www.hertfordshire.gov.uk/admissions2019 - replying online is quick, easy and secure.

Please ensure that your response is received by **5 January 2018**.

Section 1: Timetable for consulting on admission arrangements for 2019/20

DATE	KEY EVENT	COMMENT
July - October 2017	Governing bodies decide whether to consult on amending admission arrangements. Decisions are recorded in GB minutes.	Governing bodies decide whether to consult on amending admission arrangements. Decisions are recorded in GB minutes.
7 November 2017	Education, Libraries and Localism Panel	Education, Libraries and Localism Panel. Report on consultation proposals and recommendation to Cabinet
13 November 2017	County Council Cabinet	To approve proposals to consult on any changes to Hertfordshire's arrangements for C/VC schools including PANS
20 November 2017 - 5 January 2018	Consultation commences on 20 November 2017	Annual Admissions Consultation (if schools wish HCC to coordinate on their behalf).
5 January 2018	Consultation closes	Responses will be collated for presentation to Panel & Cabinet
6 February 2018	Education, Libraries and Localism Panel	Education, Libraries and Localism Panel. Report on consultation responses and propose admission arrangements for 2019/20 for Cabinet
19 February 2018	County Council Cabinet	Cabinet consider consultation responses and determines arrangements for 2019/20
28 February 2018	Admission arrangements must be determined by all admitting authorities (regardless of whether consultation was undertaken). The decision must be made by the full governing body and recorded in the minutes of the meeting.	
15 March 2018	All admission arrangements must be submitted to HCC for publication on website and published on school website	

Section 2: Proposals for Admission Arrangements 2019/20

The County Council proposes the following changes to its admission arrangements for 2019/20:

1. In the oversubscription criteria for first, infant, primary, junior and middle schools the wording and definition of 'Rule 5 - Nearest School' is amended to include all schools and academies (regardless of status) unless that school or academy prioritises applications and allocates places on the basis of faith.
2. Reference to the Shared Anti-Fraud Service is added to the definitions section in cases of fraudulent address verification.
3. The Published Admission Number (PAN) at Watton-at-Stone Primary and Nursery School is reduced from 34 to 30.

Background

Definition of "Nearest School"

It is proposed to amend the current definition of "nearest school" for primary schools. The proposal is directly linked to the rapid increase in the number of own admission authority primary schools, especially academies, and aims to increase clarity and transparency for parents.

Current rule 5 states "Children for whom it is their nearest community or voluntary controlled school or an own admitting school or academy using Hertfordshire County Council's admission rules". The rule goes on to clarify that "A list of schools and academies included in the definition of "nearest" is available in the "definitions" section below."

This definition requires parents/carers to understand the difference between the different statuses of various schools and also requires annual updating to take into account new academies. Many own admission primary schools in Hertfordshire (including most converter academies) have adopted the county council's admission arrangements, including oversubscription criteria and definitions, and therefore their arrangements also need annually updating.

It is proposed that the definition of "nearest school" is amended to "Children for whom it is their nearest school or academy. All schools, except those schools which admit pupils on the basis of faith, are included."

Modelling has been undertaken, replicating data from the 2017 primary application round, to assess the impact of this change. Seven primary schools in Hertfordshire will be included in the proposed definition of "nearest school" that were not previously:

- Brookmans Park School
- Cuffley School
- Harpenden Academy
- Little Heath Primary School
- St Bartholomew's C of E VA Primary School (Wiggington)
- St Nicholas C of E Primary School & Nursery (Stevenage)
- The Wroxham School (Potters Bar)

These schools admit pupils under a variety of oversubscription criteria including within a defined local area or local parish(es), distance and random allocation local to the school. The two

voluntary-aided schools prioritise pupils on the basis of residence within the ecclesiastical parish and not membership of the Church of England.

The modelling showed minimal impact upon allocation outcomes. Across the county as a whole:

- One less child was allocated a ranked school
- Five more children were allocated their first ranked school
- Seven fewer children were allocated their 2nd preference school
- Two more children were allocated their 3rd preference school
- One more child was offered a non-ranked school

Fraudulent Address Notification

Every year the Admissions Team investigate many cases of possible fraudulent address use on school applications. As both a future deterrent, and to increase the investigative focus in complex cases where address evidence is in dispute, it is proposed that referrals from the Admissions Service will be made to the Shared Anti-Fraud Service who will then investigate fully on behalf of Admissions. It is proposed that the county council’s admission arrangements should be amended to make this clear to parents and carers.

Published Admission Numbers (PANs)

The School Admissions Code only requires public consultation when it is proposed to lower a school’s Published Admission Number (PAN).

It is proposed that the PAN for Watton-at-Stone Primary and Nursery School is decreased to ensure the future financial viability and stability of the school. The decrease has been requested, and is supported by, the Headteacher and Governing Body of the school.

Details of increases to PANs are included below for information.

School	Determined PAN 2018	Proposed PAN 2019	Comment
Watton-at-Stone Primary School	34	30	To ensure the future financial viability/stability of the school.
Sandon JMI School	14	15	Permanent increase from 2019.
Millfield First & Nursery School, Buntingford	45 (*60)	60	Permanent increase from 2019. * The school will offer 60 places in 2018 as a local agreement.
St Catherine’s VC CE Primary School, Hoddesdon	45 (*60)	60	Permanent increase from 2019. * The school will offer 60 places in 2018 as a local agreement.
Leavesden Green Primary School, Watford	30 (*60)	60	Permanent PAN increase from 2019, subject to town planning permission. * The school will offer 60 places in 2018 as a local agreement.

The County Council, as required by the School Admissions Code, will consult the governing bodies of each community and voluntary controlled school in Hertfordshire on the proposal to maintain or raise the PAN for their school.

PANs for all community and voluntary controlled schools in Hertfordshire for 2019/20 are outlined on pages 18-28.

Hertfordshire County Council's proposed oversubscription criteria for community and voluntary controlled, first, infant, primary, junior and middle schools for the school year 2019/20

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a statement of special educational needs that names their school. Schools must also admit children with an EHC (Education, Health and Care) Plan that names the school.

If there are fewer applications than places available at a school all applicants will be admitted. If there are more applications than places available, the criteria outlined below will be used to prioritise applications.

Oversubscription criteria

Rule 1: Children looked after and children who were previously looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or a special guardianship order)*.

Rule 2: Medical or Social

Children for whom it can be demonstrated that they have a particular medical or social need to go to the school*.

A panel of officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child's needs.

Rule 3: Linked School (*This rule only applies to pupils who are currently attending an infant school which has a linked junior school¹.)*

In the case of junior schools, children who attend the linked infant school at the time of their application.

Rule 4: Sibling

Children who have a sibling on the roll of the school or linked school at the time of application*. *This applies to reception through to Year 5 in infant, junior and primary schools; and from reception through to Year 3 in first schools; and from Year 5 to Year 7 in middle schools.*

Rule 5: Nearest School

Children for whom it is their nearest school or academy.

This includes all schools except those which allocate places on the basis of faith.

Rule 6: Distance

Children who live nearest to the school.

Children not considered under rule 5 will be considered under rule 6.

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tie break will be used by applying the next rule to those children.

Tie Break

When there is a need for a tie break where two different addresses are the same distance from a school, in the case of a block of flats for example, the lower door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random. Every child entered onto the HCC admissions database has an individual random number assigned, between 1 and 1 million, against each preference school. When there is a need for a final tie break the random number is used to allocate the place, with the lowest number given priority.

**Please see the 'Explanatory notes and definitions 2019/20 document for a full explanation/definition.*

Continuing Interest

After places have been offered, Hertfordshire County Council will maintain a continuing interest (waiting) list for all community and voluntary controlled schools. A child's position on a CI list will be determined by the admission criteria outlined above and a child's place on the list can change as other children join or leave it. The county council will contact parents/carers if a vacancy becomes available and it can be offered to a child. Continuing interest lists will be maintained for every year group until the summer term (date to be confirmed). To retain a CI application after this time, parents must make an In Year application.

Fair Access

Community and voluntary controlled schools will admit children under the Fair Access Protocol before those on continuing interest, and over the Published Admission Number (PAN) if required.

1Linked infant and junior schools

The table below shows the community and voluntary controlled infant schools and academies which are “linked” for allocations to junior schools under Rule 3.

Infant school	School type	Town	Linked Junior school	School type
St Mary’s Church of England (VC) Infant School	VC	Baldock	St Mary’s C of E (VC) Junior School	VC
Bushey and Oxhey Infant School	C	Bushey	Bushey Manor Junior School	C
Merry Hill Infant School and Nursery	C	Bushey	Ashfield Junior School	VC
Brookland Infant and Nursery School	C	Cheshunt	Brookland Junior School	C
Malvern Way Infant and Nursery School	C	Croxley	Little Green Junior School	C
Kingsway Infant School	C	Garston	Kingsway Junior School	C
Crabtree Infants’ School	A	Harpenden	Crabtree Junior School	A
The Grove Infant and Nursery School	C	Harpenden	The Grove Junior School	C
Chaulden Infants’ and Nursery School	C	Hemel Hempstead	Chaulden Junior School	A
Hobletts Manor Infants’ and Nursery School	C	Hemel Hempstead	Hobletts Manor Junior School	C
Holtsmere End Infant and Nursery School	C	Hemel Hempstead	Holtsmere End Junior School	C
Highbury Infant School and Nursery	C	Hitchin	Whitehill Junior School	C
Strathmore Infant and Nursery School	C	Hitchin	Wilshere-Dacre Junior Academy	A
Hillshott Infant School and Nursery	C	Letchworth	Pixmore Junior School	C
Icknield Infant and Nursery School	C	Letchworth	Wilbury Junior School	A
Northfields Infant and Nursery School	C	Letchworth	The Grange Academy	A
St John’s C of E Infant and Nursery School	VC	Radlett	Fair Field Junior School	A
Redbourn Infant and Nursery School	C	Redbourn	Redbourn Junior School	C
Fawbert and Barnard Infants’ School	C	Sawbridgeworth	Reedings Junior School	C
Bernards Heath Infant School	C	St Albans	Bernards Heath Junior School	C
Cunningham Hill Infant School	C	St Albans	Cunningham Hill Junior School	C
Fleetville Infant and Nursery School	A	St Albans	Fleetville Junior School	A
Wheatfields Infants’ and Nursery School	C	St Albans	Wheatfields Junior School	C
Giles Nursery and Infant’s School	C	Stevenage	Giles Junior School	C
Letchmore Infants’ and Nursery School	C	Stevenage	Almond Hill Junior School	C
Woolenwick Infant and Nursery School	C	Stevenage	Woolenwick Junior School	C
Goldfield Infants’ and Nursery School	C	Tring	Bishop Wood C of E Junior School	VA
Kingshill Infant School	C	Ware	St Mary’s (VC) C of E Junior School	VC
Cassiobury Infant and Nursery School	C	Watford	Cassiobury Junior School	C
Chater Infant School	C	Watford	Chater Junior School	C
Nascot Wood Infant and Nursery School	C	Watford	Nascot Wood Junior School	C
Parkgate Infants and Nursery School	C	Watford	Parkgate Junior School	C
Watford Field School Infant & Nursery	C	Watford	Field Junior School	C

C = Community
VC = Voluntary Controlled
A = Academy
F = Foundation
VA = Voluntary Aided

Proposed explanatory notes and definitions for the admission arrangements for community and voluntary-controlled schools in Hertfordshire for 2019/20

The following definitions apply to terms used in the admissions criteria:

Rule 1: Children looked after and children who were previously looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order¹ or a special guardianship order²)

Places are allocated to children in public care according to Chapter 7, Section 2 of the School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012.

These children will be prioritised under rule 1.

Highest priority will also be given to children who were looked after, but ceased to be so because they were adopted, or became subject to a child arrangements order or a special guardianship order.

A “child looked after” is a child who is:

- a) in the care of a local authority, or
- b) being provided with accommodation by a local authority in the exercise of their social services functions (section 22(1) of The Children Act 1989)

All children adopted from care who are of compulsory school age are eligible for admission under rule 1.³

Children in the process of being placed for adoption are classified by law as children looked after providing there is a Placement Order and the application would be prioritised under Rule 1.

Children who were not “looked after” **immediately** before being adopted, or made the subject of a child arrangement order or special guardianship order, **will not** be prioritised under rule 1. Applications made for these children, with suitable supporting professional evidence, can be considered under rule 2.

¹ Child arrangements order

Under the provisions of the Children and Families Act 2014, which amended section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders which settle the arrangements to be made as to the person with whom the child is to live.

² Special guardianship order

Under 14A of The Children Act 1989, an order appointing one or more individuals to be a child’s special guardian or guardians.

³ This definition has been amended in accordance with paragraph 1.7 (footnote 17) of the School Admissions Code that came into force on 19 December 2014.

Rule 2: Children for whom it can be demonstrated that they have a particular medical or social need to go to the school

Rule 2 applications will only be considered at the time of the initial application, unless there has been a significant and exceptional change of circumstances within the family since the initial application was submitted.

All schools in Hertfordshire have experience in dealing with children with diverse social and medical needs. However in a few very exceptional cases, there are reasons why a child has to go to one specific school.

Few applications under Rule 2 are agreed

All applications are considered individually but a successful application should include the following:

- a. Specific recent professional evidence that justifies why only one school can meet a child's individual needs, and/or
- b. Professional evidence that outlines exceptional family circumstances making clear why only one school can meet the child's needs.
- c. If the requested school is not the nearest school to the child's home address clear reasons why the nearest school is not appropriate.
- d. For medical cases – a clear explanation of why the child's severity of illness or disability makes attendance at only a specific school essential.

Evidence should make clear why only one school is appropriate.

Applications under Rule 2 can only be considered when supported by a recent letter from a professional involved with the child or family, for example a doctor, psychologist or police officer. The supporting evidence needs to demonstrate why only one named school can meet the social/medical needs of the child.

Applications for children previously "looked after" but not meeting the specific criteria outlined in Rule 1, may be made under this rule.

Further details on the Rule 2 process can be found in the [Rule 2 protocol](#).

Definition of sibling

For applications to schools using Hertfordshire County Council's admission criteria, a sibling is defined as: the sister, brother, half brother or sister, adopted brother or sister, child of the parent/carer or partner or a child looked after or previously looked after¹ and in every case living permanently² in a placement within the home as part of the family household from Monday to Friday at the time of this application.

A sibling must be on the roll of the named school at the time the younger child starts or have been offered and accepted a place.

If a place is obtained for an older child using fraudulent information, there will be no sibling connection available to subsequent children from that family.

¹ Children previously looked after are those children adopted or with a special guardianship order or child arrangements order. This definition was amended following a determination by the OSA in August 2014.

² A sibling link will not be recognised for children living temporarily in the same house, for example a child who usually lives with one parent but has temporarily moved or a looked after child in a respite placement or very short term or bridging foster placement.

Multiple births

Hertfordshire County Council (HCC), as the admission authority will admit over the school's published admission number when a single twin/multiple birth child is allocated the last place at a school. Where we are not the admitting authority we would request the school take in the subsequent child(ren) in line with the school's own admission arrangements.

Home address

The address provided must be the child's current permanent address at the time of application. 'At the time of application' means the closing date for applications. "Permanent" means that the child has lived at that address for at least a year and/or the family owns the property or has a tenancy agreement for a minimum of 12 months.

The application can only be processed using one address. If a child lives at more than one address (for example due to a separation) the address used will be the one which the child lives at for the majority of the time. If a child lives at two addresses equally, the address of the parent/carer that claims Child Benefit/Child Tax Credit will be considered as the child's main residence.

If a family is not in receipt of Child Benefit/Tax Credit alternative documentation will be requested.

If a child's residence is in dispute, parents/carers should provide court documentation to evidence the address that should be used for admission allocation purposes.

If two different applications are received for the same child from the same address, e.g. containing different preferences, the application from the parent in receipt of child benefit will be processed if the applications cannot be reconciled.

Fraudulent applications

Hertfordshire County Council will do as much as possible to prevent applications being made from fraudulent addresses, including referring cases to the Shared Anti-Fraud service for further investigation as necessary.

Address evidence is frequently requested, monitored and checked and school places will be withdrawn when false information is deliberately provided. Hertfordshire County Council will take action in the following circumstances:

- When a child's application address does not match the address of that child at their current school;
- When a child lives at a different address to the applicant;
- When the applicant does not have parental responsibility;
- When a family move shortly after the closing date of applications when one or more of the following applies:
 - The family has moved to a property from which their application was less likely to be successful;
 - The family has returned to an existing property;
 - The family lived in rented accommodation for a short period of time (anything less than a year) over the application period;
 - Official/public records show an alternative address at the time of the application
- When a child starts at the allocated school and their address is different from the address used at the time of application.

Parents/carers will need to show that they have relinquished residency ties with their previous property and they and their child(ren) are permanently residing at the address given on the application form.

Home to school distance measurement for purposes of admissions

A 'straight line' distance measurement is used in all home to school distance measurements for community and VC schools in Hertfordshire. Distances are

measured using a computerised mapping system to two decimal places. The measurement is taken from the AddressBase Premium address point of your child's house to the address point of the school. AddressBase Premium data is a nationally recognised method of identifying the location of schools and individual residences.

Definition of “nearest school” for secondary/upper admissions

For coeducational community schools, the “nearest school” definition for rule 4 is “the nearest Hertfordshire maintained school or academy that is non-faith, co-educational, and non-partially selective.

Note – non-partially selective means that the school does not offer any places based on academic ability.

Coeducational schools/academies which select partially on ability are:

- Dame Alice Owen's School
- Parmiter's School
- Queens' School
- Rickmansworth School
- St Clement Danes School

For all coeducational community schools this definition applies to rule 4.

Definition of “nearest school” for primary/junior/middle admissions

The definition of “nearest school” includes all schools and academies (regardless of status) unless that school or academy prioritises applications and allocates places on the basis of faith.

Applications from children* from overseas

All children of compulsory school age (5 to 16 years) in England have a right of access to education. However, where a child is in England for a short period only, for example less than half a term, it may be reasonable to refuse admission to a school.

An application for a school place will only be accepted for such children currently overseas if, for In Year applications, proof is provided that the child will be resident in Hertfordshire within two weeks. In Year allocations are made on the assumption that the child will accept the school place and be on roll within that timescale.

For the Primary and Secondary transfer processes, applications will not normally be accepted from, nor places allocated to, an overseas address. The exception to this (for both In Year and transfer processes) is for children of UK service personnel and crown servants (and from military families who are residents of countries with a Memorandum of Understanding with the UK). In these cases HCC will allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a HCC Unit postal address or quartering area address, for consideration of the application against oversubscription criteria

Applications will also be considered, and places offered in advance for these families, if the application is accompanied by an official letter that declares a

relocation date but does not provide a quartering or unit address because the family will be residing in private accommodation. In these cases, if the family does not already have a permanent private address in Hertfordshire, the military base or alternative “work” address in Hertfordshire will be used for allocation purposes. If the family already has an established alternative private address, that address will be used for admission purposes.

HCC will also consider accepting applications from children* whose family can evidence intent to return to and/or permanently reside in Hertfordshire prior to the start of the new academic year. These applications, if accepted, will be processed from the overseas address until sufficient evidence is received to show the child is permanently resident in Hertfordshire. Evidence must be submitted at the time of application.

Evidence submitted after the date for late applications (4 December 2018 for secondary transfer and 1 February 2019 for the Under 11s process) cannot be taken into account before National Allocation Day. Decisions on these applications will be made by a panel of senior officers and communicated with parents within 6 weeks of the closing date for applications.

If an applicant owns a property in Hertfordshire but is not living in it, perhaps because they are working abroad at the time of application, the Hertfordshire address will **not** be accepted for the purposes of admission until the child is resident at that address.

Other children, than those mentioned above, from overseas do not generally have automatic right of entry to the UK. An application for a school place will not therefore be accepted until they are permanently resident in Hertfordshire. Proof of residency such as an endorsed passport or entry visa will be required with the application, in addition to proof of Hertfordshire address, for example a council tax bill or 12 month rental agreement.

*Children who hold full British Citizen passports (not British Dependent Territories or British Overseas passports), or have a UK passport describing them as a British citizen or British subject with the right of abode or are European Economic Area nationals normally have unrestricted entry to the UK.

Age of Admission and Deferral of Places

Hertfordshire County Council’s policy is that children born on and between 1 September 2014 and 31 August 2015* would normally commence primary school in Reception in the academic year beginning in September 2019. All Hertfordshire infant, first and primary schools provide for the full-time admission of all children offered a place in the Reception year group from the September following their fourth birthday. If a parent wants a full-time place for their child from September (at the school at which a place has been offered) then they are entitled to that full-time place.

Parents can defer the date their child is admitted to school until later in the same academic year or until the term in which the child reaches compulsory school age. Summer born children are only able to “defer” entry to Reception class until the beginning of the final term of the school year for which the offer was made.

Where parents wish, children can attend part-time until they reach compulsory school age. Any parents wishing to take up a part-time place or deferred entry should contact the individual school(s) to discuss their child’s requirements.

***Summer born children (1st April – 31st August) – Entry to Reception**

Legally, a child does not have to start school until the start of the term following their fifth birthday. Children born between 1 April 2015 and 31 August 2015 are categorised as “summer born” and if parents/carers do not believe that their summer born child is ready to join Reception in 2019 they should contact the home LA, and any own admission authority schools, for guidance before making an application.

Summer born applications that are delayed for a year (for entry in September 2020) will be processed in exactly the same way as all other reception applications received at that time; there is no guarantee that a place will be offered at a child’s preferred school.

If parents wish to delay their application for a Reception place they are advised to discuss their child’s needs/development with their current early years or nursery provider. If parents wish their child to remain in their existing nursery school or class for a further year (rather than moving into the Reception year group) they must let their current school know before the end of the Spring term in 2019 (before the Easter break).

Children Out of Year Group (except applications for reception from summer born)

Hertfordshire County Council’s policy is for children to be educated within their correct chronological year group, with the curriculum differentiated as necessary to meet the needs of individual children. This is in line with DfE guidance which states that “in general, children should be educated in their normal age group”.

If parents/carers believe their child(ren) should be educated in a different year group they should, at the time of application, submit supporting evidence from relevant professionals working with the child and family stating why the child must be placed outside their normal age appropriate cohort. DfE guidance makes clear that “it is reasonable for admission authorities to expect parents to provide them with information in support of their request – since without it they are unlikely to be able to make a decision on the basis of the circumstances of the case”.

For community and voluntary controlled schools, the county council as the relevant admission authority, through a panel process, will decide whether the application will be accepted on the basis of the information submitted. The panel makes decisions based upon the circumstances of each case including the view of parents, the relevant Headteacher(s), the child’s social, academic and emotional development and whether the child has been previously educated out of year group. There is no guarantee that an application will be accepted on this basis. If the application is not accepted this does not constitute a refusal of a place and there is no right to an independent statutory appeal. Similarly there is no right of appeal for a place in a specific year group at a school. The internal management and organisation of a school, including the placement of pupils in classes, is a matter for the Headteacher and senior leadership of individual schools.

The governing body of schools responsible for their own admissions (academies, voluntary aided and foundation schools) is ultimately responsible for making this decision for applications made to their school.

Nursery Provision

Some schools have a nursery unit or deliver pre-school nursery education. The admission arrangements detailed in this document do not apply for those being admitted into any nursery or pre-school provision. The responsibility for admission into nursery provision lies with the governing body of the school which offers such provision.

Parents of children who are admitted to a nursery provision at a school must apply in the normal way for a place at the school if they want their child to transfer to the reception class. Attendance at the nursery or co-located children's centre does not guarantee admission to the school.

Section 3: Other admission arrangements for 2019/20

The County Council is not proposing to change:

- 1) Secondary and upper oversubscription criteria for community and voluntary controlled schools
- 2) Oversubscription criteria for admission to 6th forms in Hertfordshire community secondary and upper schools
- 3) Hertfordshire's schemes of coordination. Schemes will be updated and amended to improve clarity and transparency but without fundamental change.

Full details of the admission arrangements and schemes of coordination for 2019/20 can be found at www.hertfordshire.gov.uk/admissions2019

Section 4: Published admission numbers (PAN) 2019/20 for community and voluntary-controlled schools

* Schools converting to academy status

** Schools taking additional children by local agreement

PANS FOR MIDDLE, SECONDARY AND UPPER SCHOOLS FOR 2019/20						
HCC No	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
225	Edwinstree C of E Middle	Buntingford	Voluntary Controlled	Middle	112	112
106	Barclay (The)	Stevenage	Community	Secondary	196	196
112	Marriotts	Stevenage	Community	Secondary	240	240

PANS FOR INFANT, FIRST, JUNIOR & PRIMARY SCHOOLS FOR 2019/20						
HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
776	Abbots Langley	Abbots Langley	Community	Primary	60	60
780	Tanners Wood JMI	Abbots Langley	Community	Primary	60	60
925	Aldbury C of E Primary	Aldbury	Voluntary Controlled	Primary	15	15
240	Anstey First	Anstey	Community	First	10	10
51	Ashwell Primary	Ashwell	Community	Primary	30	30
2	St Mary's JM	Baldock	Voluntary Controlled	Junior	60	60
3	St Mary's Infant	Baldock	Voluntary Controlled	Infant	60	60
5	Hartsfield JMI	Baldock	Community	Primary	60	60
262	Bayford (C of E) VC Primary	Bayford	Voluntary Controlled	Primary	15	15
194	Benington C of E Primary	Benington	Voluntary Controlled	Primary	16	16
861	Lime Walk Primary	Bennetts End	Community	Primary	30	30
918	Westfield Primary School and Nursery*	Berkhamsted	Community	Primary	30	30
919	Swing Gate Infant School and Nursery*	Berkhamsted	Community	Infant	60	60
921	Greenway Primary and Nursery School*	Berkhamsted	Community	Primary	30	30
923	Bridgewater Primary School*	Berkhamsted	Community	Primary	60	60
211	Thorley Hill Primary	Bishop's Stortford	Community	Primary	30	30
215	Thorn Grove Primary	Bishop's Stortford	Community	Primary	30	30

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
216	Hillmead JMI	Bishop's Stortford	Community	Primary	30	30
219	Richard Whittington Primary (The)	Bishop's Stortford	Community	Primary	45	45
613	Summerswood Primary	Borehamwood	Community	Primary	60	60
614	Monksmead	Borehamwood	Community	Primary	30	30
615	Cowley Hill Primary	Borehamwood	Community	Primary	60	60
616	Woodlands Primary School	Borehamwood	Community	Primary	30	30
617	Kenilworth Primary School	Borehamwood	Community	Primary	30	30
618	Meryfield Primary School*	Borehamwood	Community	Primary	60	60
620	Saffron Green Primary	Borehamwood	Community	Primary	30	30
826	Boxmoor Primary	Boxmoor	Community	Primary	30	30
231	Jenyns First School	Braughing	Community	First	21	21
61	Breachwood Green JMI	Breachwood Green	Community	Primary	15	15
457	Mount Pleasant Lane JMI*	Bricket Wood	Community	Primary	45	45
230	Millfield First & Nursery School	Buntingford	Community	First	45 (**60)	60
232	Layston C of E First	Buntingford	Voluntary Controlled	First	30	30
675	Ashfield Junior	Bushey	Voluntary Controlled	Junior	60	60
676	Merry Hill Infant & Nursery	Bushey	Community	Infant	60	60
677	Bushey Manor Junior	Bushey	Community	Junior	60	60
679	Highwood Primary	Bushey	Community	Primary	60	60
683	Bournehall JMI	Bushey	Community	Primary	30	30
736	Bushey & Oxhey Infant	Bushey	Community	Infant	60	60
678	Bushey Heath Primary	Bushey Heath	Community	Primary	30	30
684	Hartsbourne Primary*	Bushey Heath	Community	Primary	30	30
774	St Meryl JMI	Carpenders Park	Community	Primary	30	30
354	Millbrook	Cheshunt	Community	Primary	30	30
359	Dewhurst St Mary C of E Primary	Cheshunt	Voluntary Controlled	Primary	30	30

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
360	Burleigh Primary	Cheshunt	Community	Primary	60	60
363	Bonneygrove County Primary	Cheshunt	Community	Primary	60	60
365	Brookland Junior	Cheshunt	Community	Junior	90	90
366	Brookland Infant and Nursery	Cheshunt	Community	Infant	90	90
367	Downfield JMI	Cheshunt	Community	Primary	60	60
372	Andrew's Lane Primary	Cheshunt	Community	Primary	30	30
377	Fairfields Primary & Nursery	Cheshunt	Community	Primary	60	60
686	Chorleywood Primary	Chorleywood	Community	Primary	30	30
689	Russell (The)	Chorleywood	Community	Primary	30	30
54	Codicote C of E Primary VC	Codicote	Voluntary Controlled	Primary	30	30
454	Colney Heath JMI	Colney Heath	Community	Primary	30	30
694	Harvey Road Primary	Croxley Green	Community	Primary	30	30
695	Yorke Mead Primary	Croxley Green	Community	Primary	60	60
696	Little Green Junior	Croxley Green	Community	Junior	90	90
697	Malvern Way Infant & Nursery	Croxley Green	Community	Infant	90	90
319	Little Munden CE Voluntary Controlled Primary	Dane End	Voluntary Controlled	Primary	15	15
560	Essendon C.of E. VC Primary	Essendon	Voluntary Controlled	Primary	15	15
908	Flamstead	Flamstead	Community	Primary	15	15
237	Furneux Pelham C of E	Furneux Pelham	Voluntary Controlled	Primary	20	20
905	Gaddesden Row JMI	Gaddesden Row	Community	Primary	8	8
713	Coates Way JMI and Nursery	Garston	Community	Primary	30	30
734	Kingsway Junior	Garston	Community	Junior	60	60
755	Kingsway Infant	Garston	Community	Infant	60	60
355	Goffs Oak Junior Mixed Infants and Nursery School	Goffs Oak	Community	Primary	30	30
374	Woodside Primary	Goffs Oak	Community	Primary	30	30
196	Graveley Primary	Graveley	Voluntary Controlled	Primary	16	16

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
157	Round Diamond Primary	Great Ashby	Community	Primary	60	60
484	Lea Primary (The)	Harpenden	Community	Primary	30	30
485	Manland Primary	Harpenden	Community	Primary	30	30
487	High Beeches Primary	Harpenden	Community	Primary	60	60
488	Sauncey Wood Primary	Harpenden	Community	Primary	30	30
490	Roundwood Primary	Harpenden	Community	Primary	45	45
491	Grove Junior (The)	Harpenden	Community	Junior	90	90
492	Grove Infant & Nursery (The)	Harpenden	Community	Infant	90	90
493	Wood End School	Harpenden	Community	Primary	60	60
571	Green Lanes Primary	Hatfield	Community	Primary	60	60
575	Birchwood Avenue Primary	Hatfield	Community	Primary	30	30
577	Ryde (The)	Hatfield	Community	Primary	30	30
579	Howe Dell Primary	Hatfield	Community	Primary	60	60
581	De Havilland Primary	Hatfield	Community	Primary	60	60
585	Oak View Primary & Nursery	Hatfield	Community	Primary	60	60
825	George Street Primary	Hemel Hempstead	Community	Primary	30	30
828	Two Waters Primary	Hemel Hempstead	Community	Primary	30	30
829	Tudor JMI & Nursery	Hemel Hempstead	Community	Primary	60	60
830	Broadfield Primary*	Hemel Hempstead	Community	Primary	60	60
832	Belswains Primary	Hemel Hempstead	Community	Primary	30	30
833	South Hill Primary	Hemel Hempstead	Community	Primary	60	60
834	Hobletts Manor Junior	Hemel Hempstead	Community	Junior	60	60
835	Hobletts Manor Infant & Nursery	Hemel Hempstead	Community	Infant	60	60
836	Hobbs Hill Wood Primary	Hemel Hempstead	Community	Primary	60	60
838	Chambersbury Primary	Hemel Hempstead	Community	Primary	30	30
840	Chaulden Infants' and Nursery	Hemel Hempstead	Community	Infant	50	50

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
844	Micklem Primary	Hemel Hempstead	Community	Primary	30	30
846	Reddings Primary (The)	Hemel Hempstead	Community	Primary	30	30
855	Gade Valley JMI and Nursery	Hemel Hempstead	Community	Primary	30	30
857	Pixies Hill JMI	Hemel Hempstead	Community	Primary	30	30
859	Galley Hill Primary and Nursery School	Hemel Hempstead	Community	Primary	60	60
863	Yewtree Primary	Hemel Hempstead	Community	Primary	60	60
864	Maple Grove Primary	Hemel Hempstead	Community	Primary	30	30
867	Aycliffe Drive Primary	Hemel Hempstead	Community	Primary	45	45
868	Holtsmere End Junior	Hemel Hempstead	Community	Junior	60	60
869	Holtsmere End Infant and Nursery	Hemel Hempstead	Community	Infant	60	60
872	Brockwood Primary	Hemel Hempstead	Community	Primary	30	30
249	Abel Smith	Hertford	Community	Primary	30	30
252	Bengeo Primary	Hertford	Community	Primary	60	60
254	Hertford St Andrews Cof E Primary	Hertford	Voluntary Controlled	Primary	30	30
256	Morgans JMI	Hertford	Community	Primary	60	60
258	Hollybush Primary	Hertford	Community	Primary	30	30
259	Mill Mead	Hertford	Community	Primary	30	30
261	Wheatcroft Primary	Hertford	Community	Primary	45	45
267	Hertford Heath JMI	Hertford Heath	Community	Primary	30	30
56	Hexton JMI	Hexton	Community	Primary	10	10
234	High Wych C of E Primary	High Wych	Voluntary Controlled	Primary	30	30
35	Samuel Lucas JMI	Hitchin	Community	Primary	60	60
37	Highbury Infant School & Nursery	Hitchin	Community	Infant	60	60
38	Highover JMI	Hitchin	Community	Primary	60	60
40	Strathmore Infant and Nursery	Hitchin	Community	Infant	60	60
42	Purwell Primary	Hitchin	Community	Primary	30	30

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
43	Oughton Primary and Nursery School	Hitchin	Community	Primary	30	30
46	Whitehill Junior	Hitchin	Community	Junior	60	60
47	William Ransom Primary (The)	Hitchin	Community	Primary	60	60
48	Mary Exton JMI	Hitchin	Community	Primary	30	30
285	St Catherine's VC CE Primary	Hoddesdon	Voluntary Controlled	Primary	45 (**60)	60
288	Westfield Community Primary	Hoddesdon	Community	Primary	30	30
290	Sheredes Primary	Hoddesdon	Community	Primary	60	60
292	Forres Primary	Hoddesdon	Community	Primary	60	60
318	Hunsdon JMI	Hunsdon	Community	Primary	15	15
58	Ickleford Primary	Ickleford	Voluntary Controlled	Primary	30	30
60	Kimpton Primary	Kimpton	Community	Primary	30	30
910	Kings Langley Primary	Kings Langley	Community	Primary	60	60
197	Knebworth Primary	Knebworth	Community	Primary	60	60
740	Leavesden JMI School	Leavesden	Community	Primary	30 (**60)	60
8	Stonehill	Letchworth	Community	Primary	30	30
14	Lordship Farm Primary	Letchworth	Community	Primary	60	60
16	Pixmore Junior	Letchworth	Community	Junior	60	60
17	Hillshott Infant School & Nursery	Letchworth	Community	Infant	60	60
20	Icknield Infant and Nursery	Letchworth	Community	Infant	90	90
22	Northfields Infant & Nursery	Letchworth	Community	Infant	60	60
853	Leverstock Green C of E Primary	Leverstock Green	Voluntary Controlled	Primary	30	30
239	Little Hadham Primary	Little Hadham	Community	Primary	20	20
72	Wymondley JMI	Little Wymondley	Community	Primary	15	15
452	London Colney JMI	London Colney	Community	Primary	30	30
453	Bowmansgreen Primary	London Colney	Community	Primary	60	60
907	Markyate Village School & Nursery	Markyate	Community	Primary	45	45

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
562	Ponsbourne St Mary's C of E VC Primary	Newgate Street	Voluntary Controlled	Primary	13	13
703	Eastbury Farm JMI & Nursery	Northwood	Community	Primary	45	45
466	How Wood Primary	Park Street	Community	Primary	30	30
65	Pirton School	Pirton	Community	Primary	21	21
926	Potten End C of E Primary School	Potten End	Voluntary Controlled	Primary	30	30
655	Cranborne Primary (The)	Potters Bar	Community	Primary	60	60
657	Oakmere Primary	Potters Bar	Community	Primary	60	60
661	Ladbroke JMI	Potters Bar	Community	Primary	30	30
66	Preston Primary (VC)	Preston	Voluntary Controlled	Primary	15	15
322	Roger de Clare C of E (V C) First and Nursery	Puckeridge	Voluntary Controlled	First	60	60
785	St John's C of E Infant and Nursery	Radlett	Voluntary Controlled	Infant	60	60
789	Newberries Primary	Radlett	Community	Primary	30	30
450	Redbourn JM	Redbourn	Community	Junior	60	60
451	Redbourn Infant	Redbourn	Community	Infant	60	60
67	Reed First	Reed	Community	First	12	12
699	Shepherd JMI and Nursey	Rickmansworth	Community	Primary	60	60
706	Maple Cross JMI	Rickmansworth	Community	Primary	30	30
707	Arnett Hills JMI	Rickmansworth	Community	Primary	30	30
708	Rickmansworth Park JMI	Rickmansworth	Community	Primary	30	30
82	Icknield Walk First School	Royston	Community	First	60	60
83	Tannery Drift	Royston	Community	First	60	60
85	Studlands Rise First	Royston	Community	First	30	30
86	Roman Way First	Royston	Community	First	60	60
69	Sandon JMI	Sandon	Community	Primary	14	15
458	Sandridge School	Sandridge	Community	Primary	30	30
787	Sarratt C of E	Sarratt	Voluntary Controlled	Primary	26	26

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
221	Mandeville Primary	Sawbridgeworth	Community	Primary	30	30
222	Fawbert & Barnard Infant's	Sawbridgeworth	Community	Infant	60	60
224	Reedings Junior	Sawbridgeworth	Community	Junior	60	60
611	Shenley Primary	Shenley	Community	Primary	45	45
768	Woodhall School	South Oxhey	Community	Primary	30	30
773	Greenfields JMI & Nursery	South Oxhey	Community	Primary	30	30
223	Spellbrook Primary	Spellbrook	Voluntary Controlled	Primary	15	15
416	Bernards Heath Junior	St Albans	Community	Junior	90	90
417	Bernards Heath Infant	St Albans	Community	Infant	90	90
418	Camp Primary and Nursery	St Albans	Community	Primary	30	30
422	Garden Fields JMI	St Albans	Community	Primary	90	90
423	Aboyne Lodge	St Albans	Community	Primary	30	30
426	St Peter's	St Albans	Community	Primary	30	30
431	Margaret Wix Primary	St Albans	Community	Primary	60	60
434	Oakwood Primary	St Albans	Community	Primary	45	45
435	Windermere JMI	St Albans	Community	Primary	30	30
436	Cunningham Hill JM	St Albans	Community	Junior	60	60
437	Cunningham Hill Infant	St Albans	Community	Infant	60	60
438	Maple School	St Albans	Community	Primary	30	30
440	Prae Wood Primary	St Albans	Community	Primary	60	60
455	Killigrew Primary and Nursery	St Albans	Community	Primary	60	60
462	Skyswood Primary	St Albans	Community	Primary	30	30
463	Wheatfields JM	St Albans	Community	Junior	90	90
464	Wheatfields Infants'	St Albans	Community	Infant	90	90
323	St Andrew's C of E (V C) Primary	Stanstead Abbots	Voluntary Controlled	Primary	30	30
121	Almond Hill Junior	Stevenage	Community	Junior	90	90

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122	Letchmore Infants' and Nursery School	Stevenage	Community	Infant	90	90
125	Broom Barns JMI	Stevenage	Community	Primary	30	30
127	Bedwell Primary	Stevenage	Community	Primary	45	45
135	Featherstone Wood Primary School and Nursery	Stevenage	Community	Primary	30	30
137	Longmeadow Primary	Stevenage	Community	Primary	60	60
141	Lodge Farm Primary	Stevenage	Community	Primary	60	60
145	Ashtree Primary	Stevenage	Community	Primary	60	60
146	Shephalbury Park Primary	Stevenage	Community	Primary	30	30
150	Moss Bury Primary School & Nursery	Stevenage	Community	Primary	45	45
154	Trotts Hill Primary and Nursery	Stevenage	Community	Primary	30	30
155	Martins Wood Primary	Stevenage	Community	Primary	90	90
159	Giles Junior	Stevenage	Community	Junior	90	90
160	Giles Nursery and Infant's School	Stevenage	Community	Infant	90	90
161	Woolenwick JM	Stevenage	Community	Junior	60	60
162	Leys Primary & Nursery School (The)	Stevenage	Community	Primary	75	75
164	Woolenwick Infant	Stevenage	Community	Infant	60	60
70	Therfield First	Therfield	Community	First	11	11
324	Thundridge C of E Primary	Thundridge	Voluntary Controlled	Primary	15	15
263	Tonwell St Mary's C of E Primary	Tonwell	Voluntary Controlled	Primary	8	8
938	Grove Road Primary*	Tring	Community	Primary	60	60
939	Goldfield Infants' and Nursery	Tring	Community	Infant	60	60
940	Dundale Primary & Nursery	Tring	Community	Primary	30	30
375	Longlands Primary School & Nursery	Turnford	Community	Primary	30	30
198	Walkern Primary	Walkern	Community	Primary	25	25
350	Four Swannes Primary	Waltham Cross	Community	Primary	30	30
353	Hurst Drive Primary	Waltham Cross	Community	Primary	60	60

HCC no	School	Town/village	School Category	School Type	Determined PAN 2018	Proposed PAN 2019
358	Holdbrook Primary	Waltham Cross	Community	Primary	30	30
306	St Mary's (VC) C of E Junior	Ware	Voluntary Controlled	Junior	60	60
307	St Catherine's (C of E) Primary	Ware	Voluntary Controlled	Primary	60	60
309	Tower Primary	Ware	Community	Primary	30	30
310	Priors Wood Primary	Ware	Community	Primary	30	30
311	Kingshill Infant	Ware	Community	Infant	60	60
325	Wareside C of E Primary	Wareside	Voluntary Controlled	Primary	8	8
720	Cherry Tree Primary*	Watford	Community	Primary	60	60
725	Central Primary	Watford	Community	Primary	60	60
728	Chater Junior	Watford	Community	Junior	60	60
729	Chater Infant	Watford	Community	Infant	60	60
730	Field JM	Watford	Community	Junior	60	60
731	Watford Field Infant and Nursery	Watford	Community	Infant	60	60
735	Knutsford Primary	Watford	Community	Primary	60	60
737	Parkgate Junior	Watford	Community	Junior	60	60
738	Parkgate Infants & Nursery	Watford	Community	Infant	60	60
741	Cassiobury JM	Watford	Community	Junior	90	90
742	Cassiobury Infant & Nursery	Watford	Community	Infant	90	90
743	Orchard Primary (The)*	Watford	Community	Primary	60	60
749	Holywell JMI	Watford	Community	Primary	90	90
753	Beechfield*	Watford	Community	Primary	60	60
756	Nascot Wood Junior	Watford	Community	Junior	60	60
761	Nascot Wood Infant & Nursery	Watford	Community	Infant	60	60
270	Watton-at-Stone Primary and Nursery	Watton-at-Stone	Community	Primary	34	30
506	Oaklands Primary	Welwyn	Community	Primary	30	30
520	Holwell Primary	Welwyn Garden City	Community	Primary	60	60

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523	Peartree Primary	Welwyn Garden City	Community	Primary	30	30
524	Templewood Primary	Welwyn Garden City	Community	Primary	30	30
525	Swallow Dell Primary	Welwyn Garden City	Community	Primary	60	60
529	Commonswood	Welwyn Garden City	Community	Primary	60	60
531	Creswick JMI and Nursery	Welwyn Garden City	Community	Primary	60	60
532	Harwood Hill JMI & Nursery	Welwyn Garden City	Community	Primary	30	30
535	Homerswood Primary	Welwyn Garden City	Community	Primary	30	30
536	Rowans Primary*	Welwyn Garden City	Community	Primary	30	30
540	Panshanger Primary	Welwyn Garden City	Community	Primary	30	30
541	Springmead JMI	Welwyn Garden City	Community	Primary	60	60
543	Watchlytes	Welwyn Garden City	Community	Primary	30	30
71	Weston Primary	Weston	Voluntary Controlled	Primary	20	20
468	Beech Hyde Primary and Nursery	Wheathampstead	Community	Primary	30	30
68	St Paul's Walden Primary	Whitwell	Community	Primary	15	15
326	Widford School	Widford	Community	Primary	8	8
281	Wormley Primary	Wormley	Voluntary Controlled	Primary	60	60

Consultation on school admission arrangements for 2019/20 - RESPONSE

Please complete the online response form at www.hertfordshire.gov.uk/admissions2019 between **20 November and 5 January 2018**.

The online response form will close on 5 January 2018.