

Timelines for Coordination for 2020-21

1) Timetable of coordinated scheme for primary, junior and middle schools

KEY EVENT	DATE
Application process opens	Mon 4 Nov 2019
National statutory deadline for receipt of all applications	Wed 15 Jan 2020
Last date for 'late to be considered on time'/'address change' reasons.	Mon 3 Feb 2020
Deadline for the transfer of application information by the home LA to the PAN London Register (PLR), ADT file.	Wed 5 Feb 2020
Details of applications available to Hertfordshire own admitting authority schools/academies.	Mon 10 Feb 2020
Deadline for the upload of "on time" late applications to the PLR.	Tue 11 Feb 2020
Checking of application data.	Wed 12 – Wed 26 Feb 2020
Foundation/VA schools and academies provide LA with ranked lists of applicants.	Wed 26 Feb 2020
Closing date for late applications.	Mon 2 March 2020
Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file).	Fri 20 March 2020
Final ALT file to PLR.	Fri 27 March 2020
Checking of offer data.	Mon 30 March – Mon 13 April 2020
Deadline for on line ALT file to portal.	Tues 14 April 2020
Confidential information of allocations available to primary schools.	Wed 15 April 2020
Primary Allocation Day. Offers made.	Thurs 16 April 2020
Date by which parents/carers may confirm whether they have rejected offers (deadline for receipt of acceptances).	Thurs 30 April 2020
Deadline for return of appeal forms.	May 2020 (exact date TBC)
Deadline for transfer of acceptances to maintaining LA's.	Thurs 7 May 2020

Holiday periods: Spring half-term Mon 17 - Fri 21 February 2020; Easter break Mon 6 - Fri 17 April 2020 inclusive

2) Timetable of coordination for secondary, upper, studio schools and university technical colleges.

KEY EVENT	DATE
Application process opens	Mon 2 Sep 2019
National statutory deadline for receipt of all applications	Thurs 31 Oct 2019
Deadline for the transfer of application information by the Home LA to the PAN London Register (PLR), ADT file.	Wed 13 Nov 2019
Last date for 'late to be considered on time'/'address change' reasons.	Wed 4 Dec 2019
Details of applications available to Hertfordshire own admitting authority schools academies.	Mon 9 Dec 2019
Deadline for the upload of "on time" late applications to the PLR.	Fri 13 Dec 2019
Checking of application data.	Mon 16 Dec 2019 - Thurs 2 Jan 2020
Foundation/VA schools and academies provide LA with ranked lists of applicants.	Fri 3 Jan 2020
Closing date for late applications.	Fri 31 Jan 2020
Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file).	Mon 3 Feb 2020
Final ALT file to PLR.	Fri 14 Feb 2020
Checking of offer data.	Mon 17 – Mon 24 Feb 2020
Deadline for on line ALT file to portal.	Tues 25 Feb 2020
Confidential information of allocations available to secondary/current schools.	Fri 28 Feb 2020
Secondary Allocation Day. Offers made.	Mon 2 Mar 2020
Date by which parents/carers may confirm whether they have rejected offers. (Deadline for return of acceptances)	Mon 16 Mar 2020
Deadline for return of appeal forms.	March 2020 (exact date TBC)
Deadline for transfer of acceptances to maintaining LA's.	Mon 23 Mar 2020

Holiday periods: Spring half-term Mon 17 - Fri 21 February 2020; Easter break Mon 6 - Fri 17 April 2020 inclusive