



## CONSULTATION NOTICE

### CONSULTATION ON PROPOSED VARIATION OF ADMISSION ARRANGEMENTS

2 DECEMBER 2019 TO 31 JANUARY 2020 INCLUSIVE

#### **Introduction**

Summerside Primary Academy (the Academy), part of REACH2 Academy Trust (the Trust), are consulting on proposed variations to its admission arrangements for the September 2021 intake. The consultation period will commence on 2 December 2019 and will end on 31 January 2020.

The Trust is the 'Admission Authority' for all of its academies and is therefore responsible for determining the admission arrangements for all of its academies, ensuring that they are fully compliant with the School Admissions Code 2014 (Code) and other relevant legislation (for example, the Equality Act 2010).

On 15 November 2019, REACH2's Trust Board approved a number of proposed changes to the Trust's standardised admission arrangements for all of its academies, which the Trust and its academies are now consulting on in line with the Code.

A full set of the proposed new arrangements for the Academy (together with this consultation notice) can be found online at:

[www.reach2.org/admissions](http://www.reach2.org/admissions)

and

[www.summersideprimary.co.uk](http://www.summersideprimary.co.uk) > Parents > Admissions consultation

#### **Consultation**

Consultees are invited to consider the proposed new admission arrangements in their entirety and provide the Academy/Trust with their views or comments. In particular, consultees are invited to consider two key proposed changes to the previous admission arrangements, both of which relate to the oversubscription criteria, as follows:

##### Priority for Children Previously in Care Outside England

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Crossway, North Finchley, London, N12 0QU

E-mail: [admin@summerside.barnet.sch.uk](mailto:admin@summerside.barnet.sch.uk)

Tel: 020 8445 1192

Some time ago, the then School Standards Minister wrote to all Admission Authorities stating the government's intention to amend the Code to include children who were previously looked after outside England equal priority with children who are looked after or were previously looked after in England (who are currently required to be given highest priority). The Minister asked Admission Authorities to consider giving second priority to children previously looked after outside England (following consultation) in the interim period.

As a result of this, it is proposed to give second priority to children who were previously looked after outside England in the admission arrangements for the September 2021 intake.

### Children of Staff Members

The current admission arrangements give third priority to the children of leadership and teaching staff with a permanent contract at the Academy who are fulfilling a skills shortage role.

It is proposed to vary this criterion to give fourth priority to the children of all staff with a permanent contract at the Academy who were recruited to fill a vacant post for which there is a demonstrable skills shortage in the admission arrangements for the September 2021 intake.

### Consultees' Responses

During the consultation period, the academy/Trust is actively seeking responses from a wide range of consultees in relation to the proposed new admission arrangements as a whole and, in particular, the two key changes outlined above.

Responses on any aspect of the admission arrangements can be submitted by email to:

[admissionsconsultation@reach2.org](mailto:admissionsconsultation@reach2.org)

Or by post to:

Admissions Consultation  
REAch2 Academy Trust  
Henhurst Ridge Primary Academy  
Henhurst Ridge  
Burton on Trent  
DE13 9TQ

The consultation period will close at 11:59 on 31 January 2020, after which all responses received will be carefully considered by the Academy/Trust before the admission arrangements are finalised and formally determined.

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Tel: 020 8445 1192



# Admissions Policy 2021/22

Audience:	Parents School staff Local Governing Bodies Cluster Boards Trustees		
Approved:	Trust Board		
	Local Governing Body		
	Headteacher		
Other Related Policies:			
Policy Owner:	Calum Marriott		
Policy model	Compliance		
Review:	July 2020		
Version number:	1		

## Introduction

Summerside Primary Academy (the School) is a primary academy located at Crossway, London N12 0QU, and is part of REAch2 Academy Trust (the Trust).

The Trust is the 'admission authority' for all of its academies, and has developed an Admission Policy which is compliant with the School Admissions Code 2014 (the Code) and other guidance/legislation using a Trust-wide approach to admissions, following public consultation. The Trust's aim is to ensure all of its academies have simple, consistent admission arrangements that focus on serving the local community and reflect the Trust's vision and values.

More information about the Trust is available on its website: [www.reach2.org](http://www.reach2.org)

The School is a two-form entry primary school for children aged 3-11 years old, located in Woodhouse ward, North Finchley. We joined REAch2 on 1<sup>st</sup> September 2017.

Children enjoy coming to Summerside to learn. They are excited about learning new things and making progress. Our staff work hard to ensure that our learners have the skills that they need to succeed in life. We provide excellent pastoral support for children, including kind adults who will listen, trained counsellors for children experiencing difficulties and Learning Mentors. Our children care for each other and play safely together. We are proud that children at Summerside are extremely polite and well behaved.

Summerside is a vibrant, inclusive and culturally diverse school. We celebrate children's different cultural backgrounds. Adults and children make new children welcome. We are skilled in providing for children who are new to learning English and have special needs. We have specialist provision in our school for Deaf children, where children are fully integrated into mainstream classes with specialist support provided by Teachers of the Deaf and Communicators.

More information about the School is available on its website: [www.summersideprimary.co.uk](http://www.summersideprimary.co.uk)



At REAch2 Academy Trust, our actions and our intentions as school leaders are guided by our Touchstones:

- |                       |   |
|-----------------------|---|
| <b>Integrity</b>      | We recognise that we lead by example and if we want children to grow up to behave appropriately and with integrity then we must model this behaviour            |
| <b>Responsibility</b> | We act judiciously with sensitivity and care. We don't make excuses, but mindfully answer for actions and continually seek to make improvements                 |
| <b>Inclusion</b>      | We acknowledge and celebrate that all people are different and can play a role in the REAch2 family whatever their background or learning style                 |
| <b>Enjoyment</b>      | Providing learning that is relevant, motivating and engaging releases a child's curiosity and fun, so that a task can be tackled and their goals achieved       |
| <b>Inspiration</b>    | Inspiration breathes life into our schools. Introducing children to influential experiences of people and place, motivates them to live their lives to the full |
| <b>Learning</b>       | Children and adults will flourish in their learning and through learning discover a future that is worth pursuing   |
| <b>Leadership</b>     | REAch2 aspires for high quality leadership by seeking out talent, developing potential and spotting the possible in people as well as the actual                |

## **Published Admission Number (PAN)**

The PAN is the number of pupils the school will admit in to Reception. The admission number for Summerside Primary Academy is 60 pupils.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applications than this are received, the Academy Trust will offer places at the school to all those who have applied.

Applications in the 'normal round' (that is the main cycle of applications for Reception places from the beginning of the school year) are administered on behalf of the Academy Trust by {Insert name of Local Authority} in accordance with the local coordinated scheme.

## **Statutory Maximum Infant Class Size**

By law, infant classes (i.e. classes in Reception Year, Year 1 and Year 2 class) with a single school teacher are not permitted to contain more than 30 pupils, except in certain circumstances as set out below.

Some children are deemed to be 'excepted pupils', which means that they can be admitted to year group over its PAN and into a class over 30 pupils. These include (but are not limited to) children with an EHC plan and looked after children and previously looked after children placed outside the 'normal admission round'. Further information is contained in the Code.

## **Equality**

The Trust and the School are familiar with, and fully comply with, their duties and responsibilities under the Equality Act 2010 in relation to children with protected characteristics, and this policy has been developed with regard to those responsibilities.

## **Meaning of 'Parent'**

In this policy, the term 'parent' means a natural or adoptive parent of the child, as well as a person who is not the natural or adoptive parent of the child, but who has care of the child, or parental responsibility for the child. This is the legal definition of a 'parent' in education law.

## **Home Address**

The 'home address' is considered to be the address at which the child resides on a permanent basis or is 'ordinarily resident'. This is generally the address of the parent/carer. In some cases, children may be 'ordinarily resident' for the majority of the school week, including overnight, with another relative or carer, such as a grandparent. This may also be the case where a child resides between two parents at different addresses following the breakdown of the parental relationship. Where this is the case, the application may be processed on the basis of that address (where the child resides for the majority of the school week) and proof of address and residence arrangement will be required with the application. The child must be living with the parent, relative or carer 24 hours per day, for the majority of the school week. Arrangements where parents can leave and collect children from another relative or carer on a daily basis will be regarded as childcare arrangements, and the child will not be deemed to be 'ordinarily resident' with that person. In all cases we expect that the

adult with whom the child is 'ordinarily resident' receives the child benefit for the child (where eligible).

The exceptions to this rule are the children of UK Armed Forces service personnel with a confirmed posting to their area, or Crown Servants returning from overseas to live in the area, for whom an application for admission may be made in advance of their move where it is accompanied by an official letter that confirms the intended relocation date and a Unit postal address or quartering area address for the child.

### **Children at the School's Nursery**

Parents should note that children who attend the School's nursery will not automatically transfer to Reception Year at the School. An application for admission to Reception Year must be made in the normal way.

### **Children with an Education Health and Care Plan (EHC Plan)**

Children with an education health and care plan (EHC plan) are admitted to school under separate statutory procedures managed by the child's Local Authority, and not under this policy.

Where the child with an EHC plan which names the School will be admitted in the 'normal admission round', they will be allocated places in Reception Year before other applications are processed, which will reduce the number of available places within the published admission number (PAN). At all other times, the child will be admitted even where this means exceeding the PAN.

### **Oversubscription criteria**

When the school is oversubscribed (that is, there are more applications than places available), after the admission of pupils with an Education, Health and Care Plan that names the school, priority for admission will be given to those children based on the criteria set out below, in the order shown:

1. Looked after children and previously looked after children, as set out in definition 1 on page 5.
2. Previously looked after children outside of England.
3. Children with siblings in the school
4. Children of school staff fulfilling a skills shortage role
5. All other children

### **Definitions relating to the criteria**

1. 'Looked after children' are (a) in the care of a local authority or (b) being provided with accommodation by a local authority in the exercise of their social services functions, in England. (see definition in Section 22(1) of the Children Act 1989). 'Previously looked after children' are children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangement order, or special guardianship order. These definitions are set nationally, by the Department for Education.
2. 'Previously looked after children outside of England' who were in state care outside England, and ceased to be in state care as a result of being adopted will be allocated

cases under this category. Children will be regarded as having been in state care outside England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

3. 'Siblings' - For applications made in the normal admission round a relevant sibling is a child who has a brother or sister, adopted brother or sister, stepbrother or stepsister, foster brother or sister, or the child of a parent's co-habiting partner; living in the same family unit in the same family household and address who attends the school in any year group excluding the final year. Biological and adopted siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings. For mid-year applications a sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address as a child who attends or has been offered a place at the preferred school at the time of application and determination and with a reasonable expectation that the sibling will be attending at the time of admission.
4. This option is only available for all staff with a permanent contract to work at the school (and not employees in REAch2 cluster or central teams); it will be subject to confirmation by an independent REAch2 non-executive that, on the evidence available, the member of staff is recruited to fill a post where there is a demonstrable skills shortage.
5. 'All other children' refers to all applicants who do fall in to any of the categories above.

## **Tie Breaker**

Where the number of applications exceeds the number of places available within any of the categories above, the order in which places will be allocated will be determined by reference to the distance between the child's home address (as defined by this policy) and the School, with those living nearer receiving higher priority.

A map showing a school's defined area may be viewed online at <https://www.barnet.gov.uk/schools-and-education/school-admissions>. Distance is measured in a straight line between the address point for the child's home, supplied by Ordnance Survey, to the school's main gate (unless specified otherwise) using the Council's computerised geographical information system.

Where it is not possible to separate two or more applications because the children concerned live an equal distance from the School, the order in which places are allocated will be determined by the drawing of lots in front of an independent witness.

Where multiple birth siblings (twins and triplets etc.) from the same family are tied for the final place, we will admit them all, as permitted by the infant class size rules and exceed our PAN.

## **Late applications**

All applications received on or by the 15 January 2021 will be treated as late and will be considered equally. All applications received by the Local Authority after the deadline will be

considered to be late applications. These will be considered after those received on time. If all available places are allocated to children whose applications were received on time, parents or carers who have made a late application may request that their child is placed on the school's waiting list

### **Deferred entry for Reception places**

Parents/carers offered a place in Reception for their child have a right to defer the date their child takes up the place, or to take the place up part-time, until the child reaches compulsory school age. Children reach compulsory school age on 31 August, 31 December or 31 March – whichever of those three dates follows (or falls on) the child's 5<sup>th</sup> birthday.

Places cannot be deferred beyond the beginning of the summer term of the school year for which the offer was made.

### **Admission of children outside their normal age group, including for 'summer-born' children**

Parents or carers may request that their child is admitted outside their normal age group. To do so, they should include a written request with their application, setting out the year group in which they wish their child to be allocated a place and the reasons for their request. When such a request is made, the Headteacher will make a decision on the basis of the circumstances of the case, based on their professional judgement of what is in the best interest of the child, taking account of the evidence and rationale provided by the parents/carers.

### **Waiting lists**

Where the school receives more applications for Reception places than there are places available, a waiting list will operate until December 2020, after which parents/carers must re-apply for a place in Year 1. The waiting list will be maintained by the Barnet local authority and it will be open to any parent or carer to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria (not by date in which the child's name was added). Where places become vacant, they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be re-ordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

### **Appeals**

Parents have a statutory right of appeal to an Independent Admission Appeal Panel against the refusal of a place at the School for their child. Admission Appeal Panel Hearings are conducted strictly in accordance with procedure and criteria set out in the School Admission Appeals Code 2012, which is accessible on the Department for Education's website:

<https://www.gov.uk/government/publications/school-admissions-appeals-code>

If your child is not offered a place at any of the schools listed on your application form, you have the right of appeal:

- appeals are heard by an independent panel and normally take place in June and July
- decisions made by the appeals panel are binding on the local authority and the school.