

On behalf of the Governing Body of Little Waltham CEVA Primary School, views are sought on the proposed admission arrangements for September 2022 entry.

A copy of the proposed admission arrangements and SIF are attached to this email.

The six week consultation period will last from **Friday 9 October 2020** to **Friday 27 November 2020** (allowing for half term). All responses will be collated and passed to the Governing Body for formal discussion and approval after the end of the consultation process. The final determined policy will be published on the school website by Monday 4th January 2021

Please send any comments on this consultation to:

Claire Stevens
Little Waltham CEVA Primary School
The Street
Little Waltham
Chelmsford
Essex CM3 3NY

Or by email to: admin@littlewaltham.essex.sch.uk

Little Waltham C of E Primary School

Admissions Policy

The Governing Body has responsibility for admissions to this school and intends to admit 30 pupils to KS1 in the school, which begins in September 2022 and 30 to KS2.

The school will admit all children in the September following their fourth birthday, without reference to aptitude or ability.

Parents can request that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age in the school year. Where entry is deferred, the school will hold the place for that child and not offer it to another child. The parent would not however be able to defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted.

Parents can also request that their child attends part-time until the child reaches compulsory school age. For parents opting to take up a part time place this would be mornings only.

Where parents choose to defer entry, the school may reasonably expect that the child would start at the beginning of a new school term/half term

Where applications for admission exceed the number of places available, the following criteria, in the order set out below, will be used to determine which children to admit:

1. Children Looked After and previously looked after children (as defined on page 12 of the Primary Education in Essex booklet);
2. children living in the designated parish** of Little Waltham with a brother or sister* attending the school during the term of admission;
3. children living in the designated parish** of Little Waltham with strong links with a Christian church, subject to a reference from the church. (see Supplementary Information Form);
4. children living in the designated parish** of Little Waltham;
5. children living outside the parish of Little Waltham, with a brother or sister* attending the school during the term of admission;
6. children living outside the parish of Little Waltham with strong links with a Christian church, subject to a reference from the church. (see Supplementary Information Form);
7. children of other faiths wishing for a Christian education.
8. All other applicants.

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being the highest priority.

Exceptional medical circumstances (supported by medical evidence) may override the above.

A waiting list will be maintained for the main round until the end of the Autumn term in question. At the end of this stage the list will be closed.

Agreement for children living in the priority admission area

The LA may offer places above the published admission number in the following exceptional circumstances:

1. For infant classes at the class size limit: if: outside the normal admission round, the next nearest school with space is not within reasonable distance of the home address; or
2. For junior classes or where the admission would not breach the infant class size limit: if the journey to the next nearest school with a space is not reasonable in terms of distance, accessibility or cost.

A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order will be given first priority in oversubscription criteria ahead of all other applicants in accordance with the School Admission Code 2014. A looked after child is a child who is (a) in the care of a local authority in England, or (b) being provided with accommodation by a local authority in England in the exercise of their social services functions (as defined in Section 22(1) of the Children Act 1989).

* For applications made in the normal admission round a relevant sibling is a child who has a brother, sister, adopted brother or sister or stepbrother or stepsister living in the same family unit in the same family household and address who attends the preferred school or partner school in any year group excluding the final year. Biological and adopted siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

** A map is available at the school to show the designated parish of Little Waltham.

- This school requires a Supplementary Information Form to be completed.

For information on Admissions Appeals for 2022/2023 arrangements can be found in the Essex County Council Website www.essex.gov.uk and follow the links to Education and School/Admissions/Appeals.

SUPPLEMENTARY INFORMATION FORM
For child's application to Little Waltham C of E Primary School

This form should be completed by parents not **more than 3 months before the closing date of applications** then handed to your minister, with a stamped addressed envelope to the school. The Minister should return it directly to the school. It need only be completed by those applicants applying under church criteria.

Name and address of child:	
Date of Birth:	

Please give details of the principal place of worship attended in the last three years. (If you wish endorsement from more than one minister, please supply details on a separate piece of paper).

Name of Church:	
Denomination of Church:	
Name and full address (inc postcode) of Minister:	
Minister's telephone number:	
Which family members attend worship:	Mother Father Child/ren
If your child is not accompanied by a parent do they attend with other adults? If yes, please specify	Yes No
Does the child who is the subject of this application attend Sunday or Junior Church or similar.	Yes No
Please list all aspects of your involvement (apart from Sunday worship) in the life and work of your church.	
Has your child been baptised	Yes No

Parent's signature:	Date
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To the Minister: Please can you confirm the details completed above. Please add any comments you think may be helpful for the school to understand Christian commitment of this family, then pass the form directly to the school in the envelope the parents have provided. Thank you.

Minister's signature:	Date: