

Timelines for Coordination for 2022-23

1) Timetable of coordinated scheme for primary, junior and middle schools

KEY EVENT	DATE
Application process opens	Mon 1 Nov 2021
National statutory deadline for receipt of all applications	Sat 15 Jan 2022
Last date for 'late to be considered on time' and 'address change' reasons.	Tue 1 Feb 2022
Deadline for the transfer of application information by the home LA to the PAN London Register (PLR), ADT file.	Fri 4 Feb 2022
Details of applications available to Hertfordshire own admitting authority schools and academies.	Wed 9 Feb 2022
Deadline for the upload of "on time" late applications to the PLR.	Fri 11 Feb 2022
Checking of application data.	Mon 14 – Fri 18 Feb 2022
Foundation/VA schools and academies provide LA with ranked lists of applicants.	Wed 23 Feb 2022
Closing date for late applications.	Fri 4 March 2022
Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file).	Thurs 17 March 2022
Final ALT file to PLR.	Thurs 24 March 2022
Checking of offer data.	Fri 25 March – Wed 6 April 2022
Deadline for online ALT file to portal.	Mon 11 April 2022
Confidential information of allocations available to primary schools.	Thurs 14 April 2022
Primary Allocation Day. Offers made.	Tue 19 April 2022
Date by which parents/carers may confirm whether they have rejected offers (deadline for receipt of acceptances).	Tue 3 May 2022
Deadline for return of appeal forms.	May 2022 (exact date TBC)
Deadline for transfer of acceptances to maintaining LA's.	Wed 11 May 2022

Holiday periods: Spring half-term Mon 14 - Fri 18 February 2021; Easter break Mon 4 – Mon 18 April 2022 inclusive

2) Timetable of coordination for secondary, upper schools and university technical colleges.

KEY EVENT	DATE
Application process opens	Wed 1 Sep 2021
National statutory deadline for receipt of all applications	Sun 31 Oct 2021
Deadline for the transfer of application information by the Home LA to the PAN London Register (PLR), ADT file.	Fri 12 Nov 2021
Last date for 'late to be considered on time' and 'address change' reasons.	Fri 3 Dec 2021
Details of applications available to Hertfordshire own admitting authority schools and academies.	Mon 6 Dec 2021
Deadline for the upload of "on time" late applications to the PLR.	Fri 10 Dec 2021
Checking of application data.	Mon 13 Dec 2021 – Tues 4 Jan 2022
Foundation/VA schools and academies provide LA with ranked lists of applicants.	Tue 4 Jan 2022
Deadline for the transfer of potential offer information from the Maintaining LA's to the PLR (ALT file).	Mon 31 Jan 2022
Closing date for late applications.	Mon 31 Jan 2022
Final ALT file to PLR.	Fri 11 Feb 2022
Checking of offer data.	Mon 14 – Tues 22 Feb 2022
Deadline for online ALT file to portal.	Wed 23 Feb 2022
Confidential information of allocations available to secondary/current schools.	Mon 28 Feb 2022
Secondary Allocation Day. Offers made.	Tue 1 Mar 2022
Date by which parents/carers may confirm whether they have rejected offers. (Deadline for return of acceptances)	Tue 15 Mar 2022
Deadline for return of appeal forms.	March 2022 (exact date TBC)
Deadline for transfer of acceptances to maintaining LA's.	Tue 22 Mar 2022

Holiday periods: Spring half-term Mon 14 - Fri 18 February 2021; Easter break Mon 4 – Mon 18 April 2022 inclusive