

Broxbourne & East Herts Families First Practice Forum

Evidencing and recording in
alignment with Hertfordshire
Families First Outcomes Plan

Objectives

- The importance of evidencing and recording on EHM
- What to record
- Where to record
- How to record
- Practice Standards - [Practice Help](#)
- What does good recording look like

Why is recording important?

- To evidence support being offered to the family
- Step Up to Children's Services Assessment Teams
- Evidence of previous support
- Day to Day Case Management
- Hertfordshire Outcomes - [Troubled Families Outcomes](#)

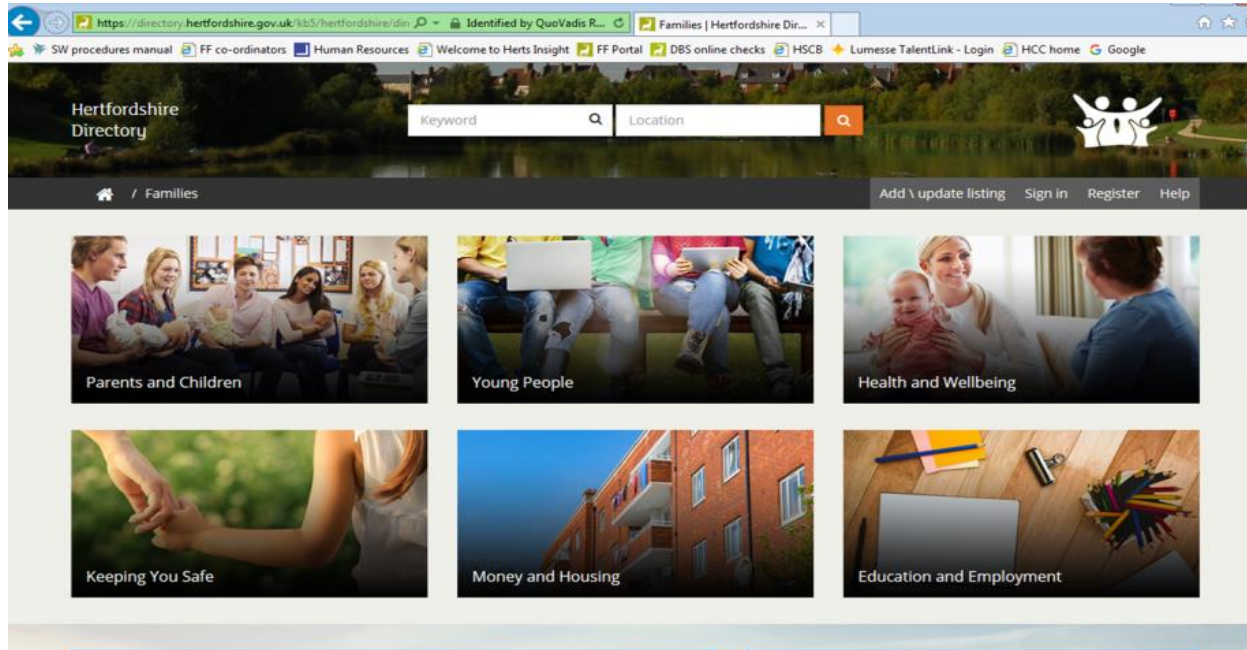
What to record

- Consent
- Telephone calls / Emails
- Meeting / visits
- Response to General Note Alerts
- Professional Meetings and reports
- Sharing of information
- Direct work with Children

Where and How to record

- Case Notes
- Attaching Documents
- General Notes
- Clearing Alerts
- Who should record information

Link to Families First Portal



Visit the website to find out what is available to support you and your work with families. www.hertfordshire.gov.uk/familiesfirst

www.hertfordshire.gov.uk/familiesfirst



Further Support

Senior Families First Coordinator
Families First Coordinator
Child Protection Consultation Hub
01438 737511

Future Forums

Tuesday 19th March 2019

Undertaking a Families First Assessment

Tuesday 30th April 2019

Families First Service Criteria

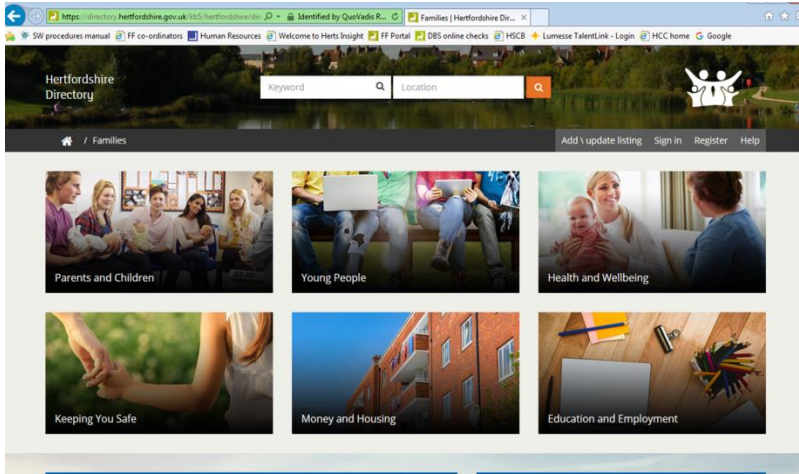
What do you want for the future?

What more can we do for you?

www.hertfordshire.gov.uk/familiesfirst



Keep Yourself Up to Date



You can find resources and training/work force shadowing opportunities in the Families First Portal.

www.hertfordshire.gov.uk/familiesfirst

You can keep yourself up to date on developments by signing up for families first news, the newsletter for all professionals involved in early help in Hertfordshire.

www.hertfordshire.gov.uk/familiesfirst

Families First News



Front page - Welcome

The new look Families First Portal is here!

Thank you to everyone for their continued support in the development of the Families First Portal - from the partners who sat on the steering groups to the parents/grandparents that attended the focus groups, your time and feedback has been invaluable and it is with great pleasure that we announce that the Portal is ready for action!

As part of this work, we have recently developed some resources as part of our Early Help Offer, to support families to access Families First services, and support staff in their work with Hertfordshire children and families.

We have designed a *Families First Portal postcard* which is aimed at parents and carers. It aims to raise awareness and encourage them to use the portal to access information, advice and guidance on a range of issues and local and

Share your successes

Tell us about the work you're doing and we'll share it in the next edition

Subscribe now!

Contact us

More in this section

The new look Families First Portal is here!

[Hertfordshire's Self Assessment Maturity Matrix](#)



Thank You



www.hertfordshire.gov.uk/familiesfirst

